

Description	Williams County Commissioners' Regular Session #40	
Date	Tuesday, June 9, 2026	
Time	Speaker	Note
10:19:18 AM	SL	All right. I will call the meeting to order and begin with the Pledge, please.
10:19:40 AM	Roll Call	Roll Call: TR: Yes; BW: Present; SL: Here; Quorum is met.
10:19:48 AM	Resolution 301	Approving Minutes from Regular Session on June 4, 2026; BW: Motion; TR: Second; Roll Call: TR: Yes; BW: Yes; SL: Yes; Motion Carried.
10:20:44 AM	Resolution 302	Approving Agenda as Presented; BW: Motion; TR: Second; Roll Call: TR: Yes; BW: Yes; SL: Yes; Motion Carried.
10:21:20 AM	Resolution 303	Approving Payment of Bills; BW: Motion; TR: Second; Roll Call: TR: Yes; BW: Yes; SL: Yes; Motion Carried.
10:21:49 AM	Conversation	SL: Vond, I don't have my computer. It was dead this morning. VH: I'll take care of it. SL: Thank you. Because I was on it so much. Are you sleeping down there Terry? TR: Well, your statement didn't deserve a (inaudible).
10:22:03 AM	Resolution 304	Supplemental Appropriation(s) on behalf of Airport Authority, Commissioners, and Recorder's Office; BW: Motion; TR: Second; Roll Call: TR: Yes; BW: Yes; SL: Yes; Motion Carried.
10:23:00 AM	Resolution 305	Entering into an Amendment to Agreement between Williams County Commissioners and Garmann/Miller & Associates for architectural services for the North Annex Building Renovation at a cost not to exceed \$15,000; BW: Motion; TR: Second; Roll Call: TR: Yes; BW: Yes; SL: Yes; Motion Carried.
10:23:43 AM	Conversation	SL: You might want to circle yes or no on all these. These got thrown in with a pile. Send them back that way and I'll finish them. BW: Okay.
10:23:48 AM	Resolution 306	Approving Updated Permit as presented by Todd Roth for the right-of-way permits; BW: Motion; TR: Second; Roll Call: TR: Yes; BW: Yes; SL: Yes; Motion Carried.
10:24:39 AM	Permit Discussion	SL: Is this where they're changing it to a six month (inaudible)? AR: Hmm, yep. It expires in six months.
10:25:06 AM	Resolution 307	Entering into a IV-E Contract between Williams County Department of Job & Family Services and Kids Count Too, Inc.; BW: Motion; TR: Second; Roll Call: TR: Yes; BW: Yes; SL: Yes; Motion Carried.
10:26:16 AM	Also Signed	Project #2-2025 – Hickory Hills Wastewater Treatment Plant Certificate of Substantial Completion; Dog Warden report for the month of May and the Dog Warden report for the week of June 1 st . The Auditor's Financial Analysis report for month of May and credit card expenditure for the Sheriff's office for June.
10:27:09 AM	TR	You know Sarah you'd have money if you'd quite spending \$7,700 dollars on food. (Laughter). It would be kind of hard to feed people, right? Wasn't that your

		job? What you do? I was just making, I was just approving a bill and the first one there was \$7,177.
10:27:24 AM	SS	That's probably to GFS. Gordon Foods.
10:27:30 AM	TR/SS	I haven't opened it but yeah, probably. And cars break down too, huh? SS: And hot shots break down.
10:27:47 AM	TR	I was impressed with the driver I rode with actually had an extra belt in their car so when it breaks down he can slide the belt on it. Because it broke once. And I thought that was very forward thinking of them to have the part in the truck that just said, we had this break once. Belts are cheap so if that ever happens again boom, I can slide it on and go. So, it was good to see your folks thinking.
10:28:13 AM	SL	This is a more in-depth report than we're used to getting from the Dog Warden?
10:28:14 AM	AR	That is the monthly one, so there is more to that one.
10:29:18 AM	Conversation	SL: Is your neighbor on there? BW: No, but I see who's down at the bottom of that list? TR: I didn't see that.
10:29:50 AM	TR	I had a nice conversation with Ashley Epling. Because I didn't realize she was the president of the dog, Humane Society. And it's like to just know that Ashley's in charge of it and she said I am trying to get ahead of this and try to do some proactive stuff to just let people know what we're doing and why we're doing what we're doing and things like that. So, she was gonna try to get ahead of some of this negativity that surrounds them of you know, taking dogs and killing dogs and doing whatever Facebook says they do. So, I think Ashley, she's a pretty good marketer, right?
10:30:19 AM	SL/TR	I haven't heard the Humane Society in any complaints with them. It's always been the Dog Warden. TR: They are the same person so, I mean.
10:30:27 AM	SL	Well, right, but they were, I know they were complaining about that German Shepherd that was running around earlier in the year.
10:30:31 AM	TR	Ah, all of that stuff. Just trying how to figure out how to put out some type of a this is what we do type stuff.
10:30:37 AM	SL	Well it would be nice if those people who complain could actually go out there and say hey, can you fill me in on this? But instead the just get on Facebook and they want to roast somebody.
10:30:46 AM	BW	Come out and volunteer. They always take volunteers.
10:30:49 AM	SL	And once again it is usually the same five people that complain about everything in the world.
10:31:01 AM	AR	When you're ready you can roll into Sarah's 10:30.
10:31:10 AM	Bill Conversation	BW: I signed mine I believe I don't think I have any to push through. TR: Good.
10:31:16 AM	SL/TR	SL: Are you guys ready? TR: Yeah.

10:31:20 AM	SL	Okay, then we will start with the Williams County Department of Aging update with Sarah.
10:31:45 AM	SS	I have stuff for you (handing out information). Okay. So, I wanted to give you a community update. First of all, there is a new neighbor coming in to the Bryan Senior Center. We're doing a, the Port Authority is building villas and we are excited for our new neighbors. But we just want to remind the community that my department is NOT building these. So, there's a little bit of confusion. We've been receiving a flood of phone calls from individuals like asking questions about the villas that are being built next to the senior center there on Portland Avenue. And we're very excited for the senior housing, but I really don't have any information or cannot put you on a wait list or talk to you about walk-in showers. So, please call the Port Authority for questions about those villas.
10:32:34 AM	TR/SS	Well, and really on there there's an email address, right? SS: There is. TR: So, I did talk to Mayor Schlade yesterday and there's an open house, not an open house, a ribbon cutting tomorrow. So, I think everybody that has questions about it, it would be great, and we're trying to really get a list going of folks to sign up to move in. So, we can, as the senior centers could say email your desires here right? And learn more. So, you're going to be at that grand, or that ribbon cutting? SS: I do plan to be there.
10:33:03 AM	TR/SS	Alright. So, maybe then we can get you in contact and you can help sell that for them. SS: Well, I have this poster in all of my centers right now. TR: Nice. SS: But they're asking are these rentals or are they buying them? That's one of them.
10:33:12 AM	BW/SS/TR	They're all rentals. SS: They're all rentals. Okay. TR: Based on income.
10:33:20 AM	SL	And there's a company that's gonna handle all that then? They're gonna be owned by a company or what? You don't know do you?
10:33:25 AM	BW/SS	The Port Authority is partnered with, I think the, there's a development company on there (inaudible). SS: Yeah, CIM Property.
10:33:33 AM	SL	So, they're going to do the build but who is going to own them?
10:33:35 AM	BW/SL/TR	They will be the managers also. And then they will end up owning them. SL: They'll own them. TR: Building managers.
10:33:41 AM	SS	You can have this flyer if you want.
10:33:47 AM	BW	That was my understanding the last conversation that I had about that.
10:33:51 AM	SS	A reminder that we are cooling stations centers. And people of all ages are welcome in our centers. If you think you might want lunch, please call either the day before or first thing in the morning so that we have enough food. But this is something that we provide to all ages in the community. And it's gonna be a hot summer they're estimating. Tonight we have our Edon evening of fun. We do six of these events a year.
10:34:27 AM	SS	That doesn't include our Thanksgiving and Christmas. So, they rotate throughout the senior centers in the county. Meals are served at 4:30. Sorry, I

		left the time off. And it's a chance for senior to see each other from other communities, but it's also a fundraiser. So, this is six fundraisers a year that I do. And the money goes to the Williams County senior centers support fund. We usually just lovingly call it the 501(c)(3). And that money is for consumables for doing activities for our seniors like the diamond dots and flowers so they can garden. But, we also give money to repairs for both the Montpelier building and the Bryan building. And even in 2025 it helped us to purchase a vehicle. So, donations that we get to the 501(c)(3) directly impact my department.
10:35:17 AM	SS	I wanted to give you an update on meals. We currently have 305 people receiving meals. Like this time last year, we were pushing 370 something. I think I peaked somewhere around 372 or 374. So, we have for the last year worked to get people either into the centers or provide services or figure things out if they don't need our meals. Or if they are only asking for meals maybe once or twice a month, maybe something else is going on. And they can come in and they can get frozen for lunch instead of us doing a home delivered meal. So, we are trying to look at those, I don't know if you remember, we had a priority list of like the people who were most in need. And we're trying to get to the people who are maybe lower on the prior and see if there's other things that we can do to support them other than dropping a meal every day.
10:36:13 AM	SL	And do we have a, I don't know, application? SS: There is, there's a whole. SL: And do we do a home inspection with these people? Do we ensure there is a need or is it just, I don't know? How do we do that? Because we're gonna have to look at our mission statement. If we're going to keep losing money something's gonna have to give especially if we can't pass a levy. So, something's gonna, if we can say hey, you know what, if you don't need these meals, it's not.
10:36:42 AM	SS	There is a tool, an assessment that comes from Area on Aging. Because that, the funds is actually federal funds. It's, you know, Older Americans Act dollars. So, we do have to be in the home with them. We can start the process outside the home. But we make a home visit and we help them fill out that eligibility paperwork. And it asks, can you bathe yourself? Can you dress yourself? Does anybody help you with your grocery shopping? It's not just how old are you and can you drive? I think Some people think those are the questions we ask. But there is actually three pages of assessment questions that we ask. So, on our end, we can add a little bit at the end and so we have a whole section of who is your support? What do we need to know about you? And then working on getting those individuals into another arrangement if they come back as having low needs for us. So, it's gonna take time. I mean we assess people every six months. So, I don't have the staff bandwidth to go out and assess all three hundred people today. SL: Sure.
10:37:47 AM	SS	But as we are doing reassessments we are trying to get people, I'd love to see them in my centers. That's the best place for them.

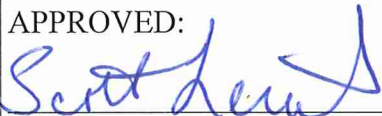
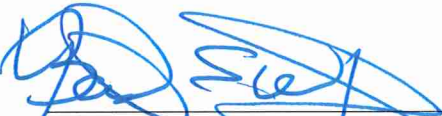
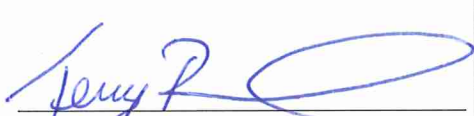
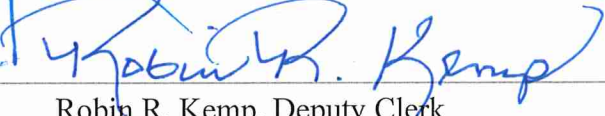
10:37:53 AM	TR	When I rode the one day, I did notice that most, I would say majority of the folks had somebody there with them, right? That probably could have taken them or could have come into the center with them. So, but I did see those, there was a percentage where, my goodness, we absolutely, we have to be able to see those people. So again, without a levy we would have to be able to figure out how to target that, those, that group. And I'm betting at least 50% of them would say yeah, no big deal, right? And the other 50% are like oh my goodness we really need to target. So, we've gotta figure out how to structure ourselves. And at least be talking openly about it, about what this potentially could look like, you know.
10:38:38 AM	SS	Yes. The assessment gives me a number. So, everybody, when they answer the questions, there's a couple of, it comes down to a number. So, I can assess everybody and say hey, people who are like 20 below, we're gonna have to.
10:38:50 AM	TR	Can this number? SS: Yes TR: Now, will that affect Area Office on Aging dollars?
10:38:59 AM	SS	Yes. Because they award me units in our contract, and then I have to provide the service. And then I draw down how many units I provided.
10:39:06 AM	TR	So, if you're feeding less they would get less?
10:39:09 AM	SS	Yes, but at this point I'm already out of money anyway.
10:39:10 AM	TR	Yeah. They only give, only, it's still 70 grand, right? A year?
10:39:21 AM	SS/TR	It is, but I run out somewhere around March. TR: But it's still only 70 grand comparatively, so we have to figure out how to say. SS: Yes. The bulk of my year is on levy dollars. TR: Is on levy dollars, right.
10:39:23 AM	SL	How long is the, has these levies been going on? When did they start?
10:39:28 AM	SS	My oldest one is from 2005.
10:39:31 AM	SL	And that's when we actually started senior centers?
10:39:33 AM	SS	The senior centers have been going around for over 50 years.
10:39:37 AM	TR/SS	In Williams County? SS: Yes
10:39:39 AM	SL	And when did they start home delivery, do you know?
10:39:44 AM	SS	That was the whole point. That's how it started. A group of six families in Montpelier realized that there was a need for seniors to have nutrition and so they started a little, just community group amongst themselves cooking meals and then delivering it to people in need in the Montpelier area.
10:39:58 AM	SL	And that was probably all free to everybody then?
10:40:01 AM	SS	I don't know how they funded themselves. That's before I started working here.
10:40:06 AM	SL	Right.

10:40:10 AM	SS	But I do know they've taken, like with NOCAC and a couple other community partners over the years, but at some point, even I think under the Board of DD at some point. We came under the commissioners and we had a levy (inaudible).
10:40:23 AM	TR	Williams County Department of Aging has been servicing the seniors of Williams County since 1983. The county's home delivered meals program was established as a core service during that period. So, probably before that, but it really came into effect, the good news or the bad news is government got involved in '83 by what Google says, right? Because I've heard somebody say that it was the hospital had done something like this too. And they were actually serving out of the hospital. And then government decided, and maybe it got too big for the hospital. I don't know back to that date, who knows?
10:40:54 AM	SS	It could have been a lot of community partners who were doing similar little projects. Like we do transportation right now, right? I do transportation, but I can list probably two or three other people in the area who also do transportation.
10:41:05 AM	TR/AR	It might be interesting, Anne, in our records, just to see when we were established. Can you, is that fairly easy? AR: Mm hmm. TR: And try to hone in on '83 as far as Google says, because I'm gonna guess you there's a resolution that kind of establishes this in '83. AR: Yep.
10:41:20 AM	SL	And that was just home delivered meals, it wasn't the senior centers in every community? It was just?
10:41:27 AM	SS	It was, it started as home delivered meal.
10:41:31 AM	SL	And it's evolved into the senior centers? And so, you have a lot of people paying for something that they never use, but they just care about the seniors. I just wonder what the, what do we really need? If we have to look at downsizing, I mean, what is our real need? It's taking care of people at home that can't leave the house.
10:41:52 AM	SS	I think that is a great question. So, I pulled data, the further issues I gave you, if you give you like 5 min I might answer some of that. I then you can tell me what you still have questions on and I'll go back and I'll send out the answers to you.
10:42:08 AM	SS	So, I want to just quickly tell you that we provided almost 11,000 meals in May between home delivered meals, frozen, and in the centers. And we had 684 non-emergency transportation rides. So, this is another heavy service that gets used in my department. And then lastly, there's supportive service. We think of Sarah Carothers and what she does in the community, especially if people are going into long-term care. Like the long-term care centers in our area just give out her card like candy. And it is exploding. You can see we've got almost 300% growth since 2023. So, what services are we doing and why? So, if you look at these images I gave you, in some parts of our area almost 42% of our seniors over the age of 65 live alone. So, it's a (inaudible). So, especially in this Pioneer area, why I don't want to close the Pioneer center because they really do need our services. They're living alone in their home.

10:43:21 AM	TR	Well I would suggest those people come to the center than.
10:43:22 AM	SL	Well, if they can't get out though, if they're literally people that can't drive, those are the people I feel like we don't want to let slip through the cracks.
10:43:30 AM	SS	Yes, I agree with that.
10:43:33 AM	SL	People that are absolutely are stuck in their house. And all your services.
10:43:37 AM	SS	I mean they have people who are living in the home with them, but they are not necessarily the caregivers. So, when we see somebody in the home we also have to take that with a grain of salt because.
10:43:50 AM	TR	I respect that.
10:43:53 AM	SS	And these are messy situations, that's all I can say. So, 13% of our Medicare beneficiaries are being treated for heart failure. And this is due, just over the age of 65 and this is linked to inactivity and poor diet. So, this is why we need healthy nutritious meals, not just a meal. We need them to get in and do like our yoga and our tai chi and things like that in the centers. So, 5% of your seniors struggle to even dress themselves alone. They need to have intensive support to get through just basic care tasks.
10:44:31 AM	SL	But we don't do any of that, right?
10:44:33 AM	SS	We do not do that, but we help them apply for Medicaid or Medicare so that they can get a visiting nurse or home health aide so that they can have that. So, that's part of what Sarah Carothers does.
10:44:47 AM	SL	And that's not levy funded, that's just?
10:44:49 AM	SS	That is levy funded. Sarah's work is levy funded as well.
10:45:00 AM	SL	So, Sarah Carothers has her own levy.
10:45:04 AM	SS/SL	No, it's an expense in my department. So, the levy isn't targeted straight to Sarah, it's targeted to the services in my department and she's one of the services. SL: Gotcha
10:45:09 AM	TR/SS	And I'd just like to add that Sarah Carothers was added during my tenure, so it's been within the last ten years. And when we added her Donna Sprow was the director at the time and she said you guys, this is an expense. I don't know that we're gonna be able to sustain this in my budget. And she hit the ground running and has hit such home runs I don't know how we'd ever live without her, right? SS: Yeah, I would agree. TR: But when we added her it was like, and we could, we could possibly pay for it out of Job and Family Services. Well, they're broke too, so that, you know, that idea. But once upon a time it was, this was kind of a Job and Family Services function. And blending that if we could every find funding there. I mean, it's really not a senior center function. Thank you guys again for doing that and I think it's such an important role we have to maintain it through somewhere, right? So, but it was an add-on since I've been here. Because there was such a deep need because, yeah, it was just, nobody had anybody to call on when they needed to fill out all of this paperwork for

		Medicaid and Medicare. The nursing homes were screaming at Job and Family Services because nobody could work their way through their paperwork to be able to get it done.
10:46:16 AM	SS/TR	And now there's enough work for two. TR: And now there's enough work for two. SS: One hundred percent.
10:46:19 AM	TR	No, we're not adding anybody (laughing). But we need to.
10:46:25 AM	SS/TR	We need to. TR: I know. SS: We need to really look at that because it would be about \$80,000 to add a second licensed social worker. And that's something if we wanted to do levy funds and the community wanted to support it, we could look at that. So, if you were gonna add a person and you were gonna add a levy you might add that into a levy now. SS: One hundred percent. That is something that keeps me up at night. Because if Sarah, you know, wins a trip around the world and takes off, that is gonna hugely impact our long-term care facilities, our caregivers, and people, she does not service anybody under the age of 60. With very few exceptions like if someone has a lot of disabilities and, you know, it's navigating the board and SSI and other things and it's a really complex case then she may pick it up. But I'm talking like maybe three cases a year.
10:47:09 AM	TR	And I think that's a Christie question too. If by chance there's a bucket of money that we can't spend that we could help redirect. Because Christie don't know this conversation, right? So, we should probably at least talk to Christie about funding. SS: I'd love to. TR: And she's gonna freak out and say there's no money. But if there ever becomes money keep that, or she finds a bucket of money that we don't, you know, because she's learning her role in that world too. What are you thinking Vond? Are you coming up with anything on how to help fund, where do you fund a position like that?
10:47:41 AM	VH	Levy funding is the logical one.
10:47:47 AM	TR	We are republicans we are not supposed to add no tax dollars. I already added my one. That was Sarah. I don't get to add another one.
10:47:56 AM	SS	So, if you hear something I'd love to have a conversation with her about it.
10:48:10 AM	SS	And then 8.2% of individuals cannot do (inaudible) alone. So, this is what you are talking about, right? They are stuck in their house or they're not able to do any kind of activities by themselves without us. We pick them up and we take them where they need to go and we bring them back. And that 8% really does kind of fit in with the, you know, almost 1,000 rides that we give a month.
10:48:36 AM	SS	I am going to keep going here because (inaudible) 100,000 deaths that you have for individuals over the age of 65. So, for every 100,000 people who die in our county, over a fourth of those are from a fall. Twenty-six percent are from a fall. And when we deliver meals, 99% of the calls that I make to EMS are because we delivered a meal and found someone on the floor. Last week we had found someone on the floor to the point where if we had not been diligent and quietly listened to hear her, she would have died on the floor. So, our drivers save lives.

		I feel strong enough that I feel like I can make that statement. And this is an investment that we make into the community. And then there's, dementia/Alzheimer's is very high in our county. These individuals are also living alone and caregivers aren't able to support.
10:49:32 AM	SS	And then lastly, I gave you some information about kinship care. Because this is a very invisible benefit to our services in the community. So many of our grandparents are taking care, of our individuals are grandparents taking care of relative children. This is something I personally do. I have a child in my home that I'm not biologically related to. But I took her in and I've kept her out of foster care. So, it's like an invisible statistic. But providing our services in terms of like meals that keeps them in the home, or transportation that keeps them active, and then they can care for their relative or non-relative children in the home. So, it has an impact on people who are not 65. We have an impact on the entire community, not just people who are over the age of 60. And we save money for the entire community. These are from Parkview Health. They believe so much in the need to do the services they've actually created a data hub that helps me track that information. So, that's my update.
10:50:26 AM	SL	Okay. Once again you have proved to be very important for the county and now we just have to figure out how we're gonna fund everything.
10:50:36 AM	TR/SS	And where are we at on levy? What's our timeline? We're having levy conversations. SS: We are having levy conversations. TR: And are we, we have a cut date when we have to have that on a ballot, correct?
10:50:46 AM	SS/TR	Yes. TR: Which is? SS: I have to have the letter to them by August.
10:50:50 AM	TR	Okay, so, we have time but it's gonna be August. BW: Ninety days before election. TR: And I think we really need to see a budget on why you're asking for a number. SS: Yes. TR: You know, and what that number is. Because we're hearing different things in the community. I'm hearing different things. And people don't wanna pay taxes. So, I think we have to be conscientious about this number we're gonna send out to people or it will not pass. We've already tried to be boneheads and send through big dollar levies. Just because it's the seniors don't mean they're gonna click yes. You know, so I, it's a whole different world we're living but we gotta do something and it'll offer Williams County the chance to do that, right?
10:51:25 AM	SS	Yes. So, this is step one. This is the needs statement of like, when I ask for things, this is why I need them. And then I'll come back to you with the budget.
10:51:36 AM	TR	With a number of, and it's gotta be a five-year budget, right? So, you've gotta add in those, and that's something we really didn't do a good job before is adding in. Okay, we're gonna give 3% raises. You know, costs of living are gonna keep going up. SS: Health insurance. TR: Yes, the first year it's gonna be a little heavy. The next year it's gonna be, here we go. The next year it's gonna be. Sorry, I'm working on the TV. The next year it's gonna be, and then by the fourth year or the fifth year it's gonna lose a little bit. And that's gotta be, you

		know, but we want to run this as tight as we can to show the public that we're gonna run as lean as we need to and still offer the service.
10:52:13 AM	SS/TR	Yes. I'm very much aware that the people I'm going to ask for levy funds are the people I'm trying to help. So, you know, at some point. TR: Well, there's a whole other group that's voting that I don't think we're counting. And I don't even know who, how we touch those people. You know, that Trump voter group is a big group, and they're not necessarily the senior group that we think carries our levies. I don't know.
10:52:40 AM	BW/TR	Well, I think people, just keep in mind that some day they'll need these services and if we're not there to provide it for them, who's going to? TR: Right. No, I get it.
10:52:42 AM	SS/BW	Okay, well, if you don't have any other questions (inaudible). BW: Thank you very much. Keep up the good work. SS: Okay, thank you.
10:52:44 AM	SL	Thank you Sarah.
10:52:53 AM	AR	You can go to the next thing.
10:52:56 AM	TR	We can do our executive now?
10:52:58 AM	Executive Session	BW: Alright. Well, I make a Motion to go into Executive Session under Ohio Revised Code 121.22(G)(1) for Employment requested by Commissioner Rummel; TR: I will Second that. Roll Call: TR: Yes; BW: Yes; SL: Yes; Motion Carried. (Present: Shane, Mark and Nick from Vancrest, Vickie Grimm and Parker Houk from Williams County Auditor's Office).
12:40:14 PM	SL	We are coming out of Executive Session with NO ACTION.
12:40:19 PM	ADJOURNED	SL: And we stand Adjourned.
WILLIAMS COUNTY COMMISSIONERS		
APPROVED:		
		
Scott A. Lirot, President	Bartley E. Westfall, Vice-President	Terry M. Rummel, Member
ATTEST:		
		
Anne M. Retcher, Clerk	Robin R. Kemp, Deputy Clerk	

RESOLUTION 26-0301

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
June 9, 2026

In the Matter of:
Approving Minutes from Regular Session

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, Yes Bartley E. Westfall, Yes Terry N. Rummel, Yes

Commissioner Westfall moved adoption of the following resolution:

THEREFORE, BE IT RESOLVED, that after review, the Williams County Commissioners hereby approve the minutes of Regular Session(s) held on June 4, 2026; and

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Rummel seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot, Yes

Mr. Bartley E. Westfall, Yes

Mr. Terry N. Rummel, Yes

WILLIAMS COUNTY COMMISSIONERS

Scott Rummel
President of the Board of Commissioners

Bartley E. Westfall
Vice-Pres of the Board of Commissioners

Terry N. Rummel
Member of the Board of Commissioners

RESOLUTION 26-0302

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
June 9, 2026

In the Matter of:
Approve Agenda as Amended or Presented

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, Yes Bartley E. Westfall, Yes Terry N. Rummel, Yes

Commissioner Westfall moved adoption of the following resolution:

WHEREAS, Commission Staff, to the best of its ability, has prepared the agenda for the day, and

WHEREAS, the Board of County Commissioners has reviewed said agenda and find it to be satisfactory as presented or as officially amended on the record in open session; therefore

BE IT RESOLVED, that the Board of Williams County Commissioners hereby approves the agenda as amended or presented for today's date; and

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Rummel seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot, yes

Mr. Bartley E. Westfall, yes

Mr. Terry N. Rummel, yes

WILLIAMS COUNTY COMMISSIONERS

Scott Lirot
President of the Board of Commissioners

Bartley Westfall
Vice-Pres of the Board of Commissioners

Terry Rummel
Member of the Board of Commissioners

RESOLUTION 26-0303

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
June 9, 2026

In the Matter of:
Approving Payment of Bills

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, Yes Bartley E. Westfall, Yes Terry N. Rummel, Yes

Commissioner Westfall moved adoption of the following resolution:

WHEREAS, the Williams County Auditor certifies that the money for the credit of the bills listed on the Disbursement List is in the Treasury for the credit of the Funds from which they are to be paid, and is not appropriated for any other purpose; therefore

BE IT RESOLVED, that the Board of Williams County Commissioners hereby approve the payment of bills as submitted; and

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Rummel seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot, yes

Mr. Bartley E. Westfall, yes

Mr. Terry N. Rummel, yes

WILLIAMS COUNTY COMMISSIONERS

Scott Lirot
President of the Board of Commissioners

Bartley E. Westfall
Vice-Pres of the Board of Commissioners

Terry Rummel
Member of the Board of Commissioners

RESOLUTION 26-0304

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
June 9, 2026

In the Matter of
Supplemental Appropriation(s)

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, Yes Bartley E. Westfall, Yes Terry N. Rummel, Yes

Commissioner Westfall moved adoption of the following resolution:

BE IT RESOLVED, by the Board of Williams County Commissioners that we hereby approve Vickie L. Grimm, Williams County Auditor to create new lines and make supplemental appropriation(s) from and to the following funds:

Department: Williams County Airport Authority

From: 9047	Unappropriated	\$6,000.00
To: 9047-90-110-506011	Air Examinations-County-GAAP	\$6,000.00
<i>Reason: Examinations costs for Airport 2024-2025 audit</i>		

Department: Williams County Commissioners

From: 4000	Unappropriated	\$15,000.00
To: 4000-50-160-506000	Capital Assets-Contract Services	\$15,000.00
<i>Reason: Additional funds needed for Contract Amendment for North Annex Reno Project</i>		

Department: Williams County Recorder's Office

From: 1001	Unappropriated	\$2,110.00
To: 1001-40-360-506000	Contract Services	\$2,110.00
<i>Reason: ORC 317.32(A)(3) surcharge to be used for digitization & preservation – amount collected for May (1001-03-360-403002)</i>		

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Rummel seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot, yes

Mr. Bartley E. Westfall, yes

Mr. Terry N. Rummel, yes

WILLIAMS COUNTY COMMISSIONERS

Scott Lirot
President of the Board of Commissioner

Bartley E. Westfall
Vice-Pres of the Board of Commissioners

Terry N. Rummel
Member of the Board of Commissioners

RESOLUTION 26-0305

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
June 9, 2026

In the Matter of:
Entering into an Amendment to Agreement

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, Yes Bartley E. Westfall, Yes Terry N. Rummel, Yes

Commissioner Westfall moved adoption of the following resolution:

WHEREAS, on June 24, 2025, Resolution 25-0289 was passed entering into an Agreement Between Owner and Architect between Williams County Commissioners and Garmann/Miller & Associates, Inc. for architectural services for the Williams County North Annex Building Renovation at a cost not to exceed \$90,000.00; Term: One year from the date of Substantial Completion; and;

WHEREAS, on June 3, 2026 an Amendment to the Agreement was presented by Garmann/Miller & Associates for additional design and engineering services at a new cost not to exceed \$15,000 with the term remaining the same; therefore;

BE IT RESOLVED, by the Board of Williams County Commissioners we do hereby approve the Amendment to Agreement as set forth above and attached; therefore

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Rummel seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot, yes

Mr. Bartley E. Westfall, yes

Mr. Terry N. Rummel, yes

WILLIAMS COUNTY COMMISSIONERS

Scott Lirot
President of the Board of Commissioners

Bartley E. Westfall
Vice-Pres of the Board of Commissioners

Terry N. Rummel
Member of the Board of Commissioners



AIA® Document G802® – 2017

Amendment to the Professional Services Agreement

PROJECT: (name and address)

Williams County North Annex
Building Renovation
677 North Main Street
Bryan, Ohio 43506

AGREEMENT INFORMATION:

Date:
June 12, 2025

AMENDMENT INFORMATION:

Amendment Number:
1
Date:
June 3, 2026

OWNER: (name and address)

Williams County Commissioners
1425 East High Street
Bryan, Ohio 43506

ARCHITECT: (name and address)

Garmann/Miller & Associates, Inc.
38 S. Lincoln Drive, P.O. Box 71
Minster, OH 45865

The Owner and Architect amend the Agreement as follows:

Additional design and engineering services will be provided for the owner requested added scope of work listed below:

- Two new storefront systems at the Northeast corner of the building similar to the storefronts at the Southeast corner of the building. The redesign of the Northeast entry will include ceiling and wall finishes as well as new door hardware for the two new entry doors.
- A second floor balcony with a glass handrail to overlook the redesigned two story entry space.
- Mechanical and electrical systems to serve the new entry space.
- Site work needed to replace sidewalks and parking lot pavement as needed for the construction of the two new storefronts.

Also, included will be up to six (6) additional site visits by the Architect's Construction Administrator during construction of the items mentioned above.

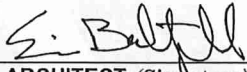
The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:

Hourly Not-To-Exceed \$15,000.00

Schedule Adjustment:

No adjustment to the design schedule is needed. The Proposal Request for these changes will be released to the Contractor within three (3) days of receipt of the approved amendment by the Architect.



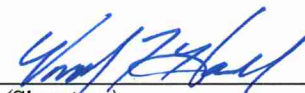
ARCHITECT (Signature)

Eric Baltzell, CEO

(Printed name, title, and license number if required)

06/03/2026

Date



OWNER (Signature)

Vond T. Hall, County Administrator

(Printed name and title)

12-4-26

Date

RESOLUTION 26-0306

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
June 9, 2026

In the Matter of:
Approve updated permit

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, Yes Bartley E. Westfall, Yes Terry N. Rummel, Yes

Commissioner Westfall moved adoption of the following resolution:

WHEREAS, on May 19, 2026, Williams County Engineer, Todd Roth discussed various concerns regarding the Right of Way Permits and how he would like to update the permits. Then on June 4, 2026, Mr. Roth presented the updated permit to the Board of Commissioners; and therefore

BE IT RESOLVED, by the Board of Williams County Commissioners we do hereby approve the updated Williams County Application for Permit to Work Within County/Township Right of Way as attached; therefore

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Rummel seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot, yes

Mr. Bartley E. Westfall, yes

Mr. Terry N. Rummel, yes

WILLIAMS COUNTY COMMISSIONERS

Scott Lirot
President of the Board of Commissioners

Bartley Westfall
Vice-Pres of the Board of Commissioners

Terry Rummel
Member of the Board of Commissioners

Williams County
Application for Permit to Work Within
County/Township Right of Way



Williams County Commissioners
c/o Williams County Engineer
12953 CR G, Bryan, Ohio 43506
CONTACT: rbuda@wmscoengineer.com

Name/Title: _____

Company: _____

Address: _____

Phone: _____ E-mail: _____ Date: _____

Proposed Project and Location:

Ref No: _____ Start Date: _____ Completion Date: _____

This Permit is Project Specific and will only apply to the scope of work shown in the plans submitted. This permit will expire six months from the date herein and a new application submittal will be required.

General Conditions:

ALL disturbed areas shall be promptly restored to original condition.	Bore pits should be located at a minimum of 10ft from pavement edge.
The cutting of pavement is not permitted except when specifically authorized by granting authority.	Permit holders shall be responsible for all damage to persons or property resulting from any work performed under permit.
The use of the pavement lane or berm for deposit of excavated materials will not be permitted. Along with no pull boxes in ditch bottoms or fields and no plowing is permitted.	Approvals From Williams County do NOT include approvals for other agencies having jurisdiction authority, including but not limited to: ODOT, Ohio EPA, Ohio Turnpike Commission, and Rail Roads
This permit is valid only within the right-of-way of the named public road.	Permit holders shall provide the Williams County Engineer with built drawings
The permit holder and permit holder's contractors shall abide by the regulations for safety as detailed in the manual of Uniform Traffic Control Devices and all OSHA standards.	Permit holders shall be responsible for any pavement/berm failure, trench settlement occurring 12 months of completion of this project, or tile damage if determined to have resulted from operations within right-of-way.
The permit holder is required to make any repairs or relocation of facilities within the existing right-of-way promptly at permit holders' expense to accommodate any improvements or repairs undertaken by the County. Preventative methods should also be used to prevent unwanted damage.	Permit holder is responsible for the accurate determination of the right-of-way widths and location. Pavement centerlines are NOT to be assumed as the centerline of the right-of-way and GIS information concerning the right-of-way dimensions should be verified.
This permit is valid for installation only. Future installations or reconstruction will require a new permit.	Permission must be obtained from the landowner to work or have a presence on land off the right-of-way.
The permit holder and permit holder's contractors shall be responsible for calling utilities Protection Services prior to construction.	Failure to Comply with permit requirements may result in revocation of permit or cease of work order from Williams County Commissioners.
Plans and specifications shall be submitted with this permit.	Driveways of all forms shall be bored/directionally drilled.
All affected property owners shall be notified by the permit holder at least 48 hours prior to commencement of work.	Contact Information for all contractors must be provided to Williams County Engineers office prior to commencement of work.
Applicants shall provide a current certificate of insurance listing the Williams County Commissioners as also insured along with Proof of coverage for Workman's Compensation in the state of Ohio.	Road closure must be approved in advance. Initial applications do not include any road closure. All proposed work shall be conducted with traffic maintained. MOT signage requirements must be followed for all projects.

By signing this application, I hereby agree to abide by the general conditions stated herein.

Applicant Signature

Williams County Engineer Review	Williams County Commissioner Approval	
_____ Signature	_____ _____	_____ _____
_____ Date	_____ Signature	_____ Date

RESOLUTION 26-0307

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
June 9, 2026

In the Matter of
Entering into a IV-E Contract

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, Yes Bartley E. Westfall, Yes Terry N. Rummel, Yes

Commissioner Westfall moved adoption of the following resolution:

WHEREAS, on June 8, 2026 Williams County Department of Job & Family Services submitted to the Williams County Commissioners an agreement between Williams County Department of Job and Family Services and Kids Count Too, Inc for Title IV-E Agencies and Providers for the Provision of Child Placement. Maximum Amount Payable under this contract is \$6,000.00 (2057-45-303-506001); Term: July 1, 2026 through June 30, 2027; therefore,

BE IT RESOLVED, by the Board of Williams County Commissioners we do hereby approve the IV-E Contract as set forth above. A complete copy of the agreement will be on file with Williams County Job & Family Services; therefore

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Rummel seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot, yes

Mr. Bartley E. Westfall, yes

Mr. Terry N. Rummel, yes

WILLIAMS COUNTY COMMISSIONERS

Scott Lirot
President of the Board of Commissioners

Bartley Westfall
Vice-Pres of the Board of Commissioners

Terry Rummel
Member of the Board of Commissioners

Ohio Department of Children and Youth
**AGREEMENT FOR TITLE IV-E AGENCIES AND PROVIDERS FOR
THE PROVISION OF CHILD PLACEMENT**

This Agreement sets forth the terms and conditions between the parties for placement services for children who are in the care and responsibility/custody of the Agency named below.

This Agreement is between Williams County Department of Job and Family Services, a Title IV-E Agency, hereinafter "Agency", whose address is:

Williams County Department of Job and Family Services
117 W Butler St # E
Bryan, OH 43506

and

Kids Count Too, Inc., hereinafter "Provider", whose address is:

Kids Count Too, Inc.
1616 E Wooster St # 3
Bowling Green, OH 43402

Collectively the "Parties".

SIGNATURES OF PARTIES:

Provider: Kids Count Too, Inc.

Print Name & Title	Signature	Date
Timothy Overly, KCT Director	<i>Timothy Overly</i>	6/4/2026

Agency: Williams County Department of Job and Family Services

Print Name & Title	Signature	Date
Christie Roan- JFS Director	<i>Christie Roan</i>	6/3/26

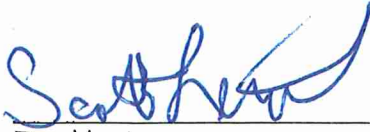
Additional Signatures

Print Name & Title	Signature	Date
Scott Lirot- Commissioner President	<i>Scott Lirot</i>	6/9/26

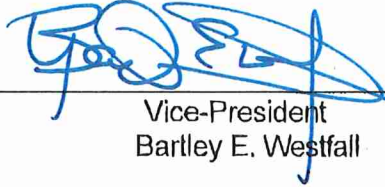
SIGNATURE PAGE

WILLIAMS COUNTY COMMISSIONERS – APPROVAL

Date: 6/1/2024



President
Scott A. Lirot



Vice-President
Bartley E. Westfall



Member
Terry N. Rummel

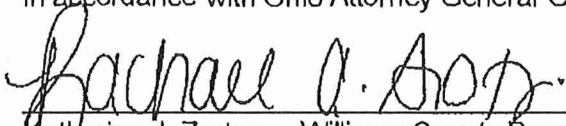
County Administrator, Vond T. Hall

Date

WILLIAMS COUNTY PROSECUTOR

153.44 ORC

This Agreement is approved as to form, with deletion of any indemnity clauses and attorney fee provisions in accordance with Ohio Attorney General Opinions 99-049 and 2005-007.



Katherine J. Zartman, Williams County Prosecutor

06/03/2024
Date

FISCAL OFFICER'S CERTIFICATE

5705.41 O.R.C.

The undersigned, County Auditor of Williams County, hereby certifies that the amount required to meet this contract has been lawfully appropriated for such purpose, and is in the treasury or in the process of collection to the credit of an appropriate fund, free from any previous encumbrances.



Vickie Grimm, Williams County Auditor

06/08/26

Date