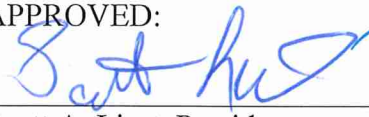
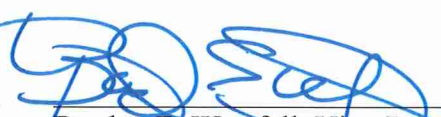
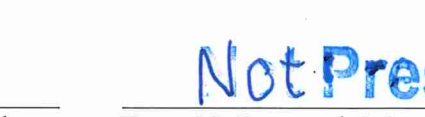
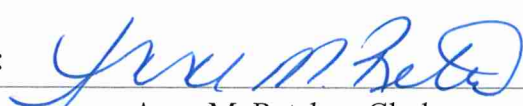
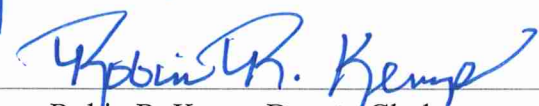


Description	Williams County Commissioners' Regular Session #28	
Date	Tuesday, April 28, 2026	
Time	Speaker	Note
9:04:01 AM	SL/Pledge	All right. Let's call the meeting to order and begin with the Pledge please.
9:04:18 AM	Roll Call	AR: BW: Present; SL: Here; Quorum is met.
9:04:25 AM	Resolution 215	Approving Minutes from Regular Session on April 23; Motion: BW; Second: SL; Roll Call: TR: N/P; BW: Yes; SL: Yes; Motion Carried.
9:05:09 AM	Resolution 216	Approve Agenda as Amended or Presented. Motion: BW; Second: SL; Roll Call: TR: N/P; BW: Yes; SL: Yes; Motion Carried.
9:05:40 AM	Resolution 217	Approving the Payment of Bills; Motion: BW; Second: SL; Roll Call: TR: N/P; BW: Yes; SL: Yes; Motion Carried.
9:06:22 AM	Discussion	SL: All those bills for 108,000? BW: So, apparently, we had 7 flak jackets that expired from the Sheriff's Department? VH: Correct. SL: Did they test them? BW: They wanted to know if you were going to be available to do that. (Laughter). SL: Anything else?
9:06:42 AM	Resolution 218	Supplemental Appropriation(s) on behalf of Board of Elections, Department of Aging Engineers and Treasurer's Office; Motion: BW; Second: SL; Roll Call: TR: N/P; BW: Yes; SL: Yes; Motion Carried.
9:07:28 AM	Resolution 219	Approving Revision of the Personnel Policy and Procedure Manual of the Williams County PPM – Electronic Signatures. Discussion: BW: Can you give us a little bit of light on that? VH: So, when you were going through the policy manual review a year and a half ago, it was drafted. Pat wrote it. It never got incorporated into your manual. People are using an electronic signature, we just don't have a policy granting them that authority. So, that's what this will do. BW: It's going to clean that up. VH: It will clean that up because literally I think every office that has the software FoxIt has an electronic signature and people are using it. And so, talking with what, five or six of the elected yesterday, but we are doing that. I said I know, but we don't have that in our policy. So, they all agreed yes, we want to do that to so include us in the resolution when you adopt that. SL: So, who's signing it? Employees when they get the handbook or what? VH: No. So, if you get a document, let's say, I'll use it as an example, an e-signature. So, you get a grant agreement and the state wants you to sign electronically, this policy, once we get it into our manual, adopt it and get it in our manual, gives us the guidance and approval to do that. People have been doing it. It's not just your office. Others as well, because we thought it was in our manual. But, when we looked, it didn't get included when it was finalized. BW: It's a very common occurrence. VH: So, Jeremy has looked at it as well. It's compliant. He's good with it. Motion: BW; Second: SL; Roll Call: TR: N/P; BW: Yes; SL: Yes; Motion Carried. BW: Did we have it in our policy before? I don't think we did. VH: No. BW: Okay. I use it in business all the time. VH: 6.20, right Anne? BW: Yeah, I think that, I did see that. AR: Yes, it is. VH: And you won by the way. AR: I did. VH: You did win. I thought about using Claude. (Laughter).

9:09:40 AM	Also Signed	Dog Warden weekly report for April 13 th – 19 th ; Credit Card Appropriation on behalf of the Engineer, and then an estimate from Van Castle to review if you want to replace the maintenance truck cap which, I think might have, oh, it's right there. And then that's all I have.
9:11:10 AM	Maint Truck Cap	BW: Is the damage that severe to the cap? VH: So, I can, did you see it? I can send you a picture of it. SL: We had to use a ladder to get up on top and see it. Is it leaking? BW: It's not leaking, right? That's the main thing. VH: It is not. SL: And you can't see it from anywhere. BW: Yeah, no glass got busted out or anything like that. SL: I mean. AR: I don't know if it was stuck to something, it's not in that pile. BW: You sent it to me on my cell phone or email? Send an email, whatever's easiest. AR: That estimate. SL: Is it this one here from Dennis Miller? AR: That's just a meeting. So, these are just FYI's. There's a save the date if you want to go. SL: Is this just a signature or do you want? AR: Just initial. SL: Initial if there's a meeting. Did you put that on my calendar yet? AR: It will be if it's not already. SL: Thank you. BW: Oh, it was on the side, not just on top. AR: May 7th. SL: Oh, this is for. AR: That's the date it was sent. SL: The day they sent it to you. BW: You've got to sign it on top. It's on both sides, probably the one that took the weather. VH: The one, whatever side. SL: Does it look any worse than the truck right there? BW: Oh, the truck, oh I see that now. We are fixing the truck I'm sure. SL: Are we? I mean, no, it's like paint missing or what? BW: No. SL: Or somebody scraped it? BW: No, I think that's, oh, this is the trim but I think that's hail damage. SL: Oh, so that's the bottom of the? BW: Yeah, the cap starts here. SL: Oh, that's the, that's the side of the truck, right? BW: Right. SL: It has got some dings in it, doesn't it? VH: It does. BW: How many total vehicles do we have to repair? Or are we still getting estimates on them? VH: Still getting estimates. SL: What's the, what is the estimate on it? BW: The cap? I don't know, I haven't seen that. AR: Can I see the basket, because I think everything got stuck together somewhere. BW: Are you missing something? AR: The also signed. SL: This (inaudible) notice of May 7th, Williams County Regional Planning Commission. There's a meeting to go to if you like going to meetings. Phillip Richmond: Planning Commission? SL: Excuse me? Phillip: Where do they have that at? BW: Regional Planning? Out at the Engineer's office. It's at 5:00. SL: Nobody ever goes. AR: There's the also signed.
9:12:34 AM	Discussion	SL: But it's basically talking about what rules they try to set for the county to make things run smoother. Like sometimes you put set-backs from buildings on the road. BW: (Inaudible) splitting minimum lot sizes, distances, and just a big overhaul. SL: They decided to look at things so that land doesn't get landlocked. Because if it's over 20 acres Regional Planning doesn't look at, right? BW: You still have to have frontage but yeah, we're conscious of now also remaining and things like that people kind of abused it, or maybe taken advantage. And it needed updated. It hasn't been updated since it was first implemented in the '80's I think. Phillip: A lot of people just kind of do what they want around here if they're not? BW: You have to file a building permit and you have to approve for the split. That part about it has to go through the Engineer's office. If you go to file the deed they are not going to approve it until the Engineer looks at it first. And then they're

		gonna double check and may sure surveyors, most of your local surveyors all know the regs and rules. So, they want put together, we did have an outside surveyor try to do some stuff that was a little bit. Then they had to come for a variance. We denied. SL: How old is the truck? Do we know? I mean, is it something that's gonna be replaced any time soon? Do we know anything about it? BW: No, I don't the year of that at all. I think Robin should know that. AR: I'm asking her. BW: She has the insurance on it. Actually, it's a pretty good truck. It's a ¾ ton four-wheel drive. I think, I don't think they plow snow with it. SL: I mean, if we're gonna keep it around I could see, since we already have all these other claims. AR: 2016. BW: Well, the nice part about, 20 what? 18? AR: 2016. BW: The thing of it is, the top many not fit a newer. SL: That's what I was gonna ask. Because if we get a new top it may not fit a new truck if we're gonna get a truck. BW: Gene's got, how many miles are on it? Does Robin know that? AR: I think Gene's standing there, so. SL: Can he come in? BW: How much is the estimate to put a new top on it? SL: 4,000. AR: Can we recess? BW: For just the top? Holy cow. SL: Well, that's why I'm asking. VH: Yeah, right. SL: I mean, it's got, you open them up and there's toolbox trays there. They're a handy thing, and Gene definitely doesn't use it. He doesn't drive it home and he probably could. VH: He could. SL: He's on call all the time. SL: So, are we and I don't get a truck. VH: Yeah. BW: You know how you solve that? You turn your phone off. Oh no, that is a scrape down the side. SL: That's a shadow. BW: It's a reflection. SL: It's a reflection. BW: Yeah, it's a reflection. But there is some damage, you can see here where there's some hail damage here on the fender. SL: Is he going to come back? AR: I haven't got a response yet. Do you want to recess and I will go up there and see?
9:15:30 AM	RECESS	SL: We stand in Recess.
9:24:51 AM	SL	Okay, we are back in session. Bart, do you have anything else?
9:24:54 AM	BW/SL	I have nothing else. Thank you, Scott. SL: Vond, anything we need to know?
9:24:55 AM	VH	VH: No, not today.
9:24:58 AM	ADJOURNED	SL: Then we are going to stand Adjourned.
WILLIAMS COUNTY COMMISSIONERS		
APPROVED:		
  		
Scott A. Lirot, President Bartley E. Westfall, Vice-President Not Present Terry N. Rummel, Member		
ATTEST:		
 		
Anne M. Retcher, Clerk Robin R. Kemp, Deputy Clerk		

RESOLUTION 26-0215

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
April 28, 2026

In the Matter of:
Approving Minutes from Regular Session

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, Yes Bartley E. Westfall, Yes Terry N. Rummel, NIP

Commissioner Westfall moved adoption of the following resolution:

THEREFORE, BE IT RESOLVED, that after review, the Williams County Commissioners hereby approve the minutes of Regular Session(s) held on April 23, 2026; and

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Lirot seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot, yes

Mr. Bartley E. Westfall, yes

Mr. Terry N. Rummel, —

WILLIAMS COUNTY COMMISSIONERS

Scott Lirot
President of the Board of Commissioners

[Signature]
Vice-Pres of the Board of Commissioners

Not Present

Member of the Board of Commissioners

RESOLUTION 26-0216

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
April 28, 2026

In the Matter of:
Approve Agenda as Amended or Presented

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, Yes Bartley E. Westfall, Yes Terry N. Rummel, NIP

Commissioner Westfall moved adoption of the following resolution:

WHEREAS, Commission Staff, to the best of its ability, has prepared the agenda for the day, and

WHEREAS, the Board of County Commissioners has reviewed said agenda and find it to be satisfactory as presented or as officially amended on the record in open session; therefore

BE IT RESOLVED, that the Board of Williams County Commissioners hereby approves the agenda as amended or presented for today's date; and

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Lirot seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot, <u>yes</u>	WILLIAMS COUNTY COMMISSIONERS <u>Scott Lirot</u> President of the Board of Commissioners
Mr. Bartley E. Westfall, <u>yes</u>	<u>[Signature]</u> Vice-Pres of the Board of Commissioners
Mr. Terry N. Rummel, <u>—</u>	<u>Not Present</u> Member of the Board of Commissioners

RESOLUTION 26-0217

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
April 28, 2026

In the Matter of:
Approving Payment of Bills

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, Yes Bartley E. Westfall, Yes Terry N. Rummel, N/P

Commissioner Westfall moved adoption of the following resolution:

WHEREAS, the Williams County Auditor certifies that the money for the credit of the bills listed on the Disbursement List is in the Treasury for the credit of the Funds from which they are to be paid, and is not appropriated for any other purpose; therefore

BE IT RESOLVED, that the Board of Williams County Commissioners hereby approve the payment of bills as submitted; and

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Lirot seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot, yes

Mr. Bartley E. Westfall, yes

Mr. Terry N. Rummel,

WILLIAMS COUNTY COMMISSIONERS

Scott Lirot
President of the Board of Commissioners

Bartley E. Westfall
Vice-Pres of the Board of Commissioners

Not Present
Member of the Board of Commissioners

RESOLUTION 26-0218

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
April 28, 2026

In the Matter of
Supplemental Appropriation(s)

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, Yes Bartley E. Westfall, Yes Terry N. Rummel, N/P

Commissioner Westfall moved adoption of the following resolution:

BE IT RESOLVED, by the Board of Williams County Commissioners that we hereby approve Vickie L. Grimm, Williams County Auditor to create new lines and make supplemental appropriation(s) from and to the following funds:

Department: Williams County Board of Elections

From:	1001-40-130-506000	Contract Services	\$12,000.00
To:	1001-40-130-506100	Dues-Subscriptions-Memberships-Lics	\$12,000.00
<i>Reason: License and Support Renewal until 2029</i>			

Department: Williams County Department of Aging

From:	2073-45-202-505050	Capital Assets-Vehicles	\$300.00
To:	2073-45-202-509000	Other Expense	\$300.00
<i>Reason: Cost of BCIs and other expenses</i>			

Department: Williams County Engineers

From:	5007	Unappropriated	\$400.00
To:	5007-56-247-506100	Memberships-Subscriptions-Dues-Lics	\$400.00
<i>Reason: ESRI, Inc., license</i>			

Department: Williams County Treasurers Office

From:	2009	Unappropriated	\$9,822.03
To:	2009-40-430-505000	Land Bank Allocation	\$9,822.03
<i>Reason: 25P26 1st Half Land Bank Fee Allocation</i>			

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Lirot seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot, yes

Mr. Bartley E. Westfall, yes

Mr. Terry N. Rummel, —

WILLIAMS COUNTY COMMISSIONERS

Scott Lirot
President of the Board of Commissioners

[Signature]
Vice-Pres of the Board of Commissioners

Not Present

Member of the Board of Commissioners

RESOLUTION 26-0219

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
April 28, 2026

In the Matter of
Revision of the Personnel Policy and Procedure
Manual of the Williams County PPM – Electronic Signatures

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, Yes Bartley E. Westfall, Yes Terry N. Rummel, NLP

Commissioner Westfall moved adoption of the following resolution:

WHEREAS, the Williams County PPM was adopted on April 17, 2025 (Resolution 25-0184);

WHEREAS, an Electronic Signatures Policy has been requested to stay up to date with technology. The policy has been reviewed and it is requested that Section 6.20 Electronic Signatures be implemented into the PPM;

WHEREAS, the above has been reviewed and approved by those departments who have adopted the Williams County Appointing Authority Policy and Procedure Manual Williams County;

THEREFORE, BE IT RESOLVED, by the Board of Williams County Commissioners that we do hereby approve and adopt Section 6.20. Each Appointing Authority will be responsible to update the previously issued Personnel Policy and Procedure Manuals and therefore;

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Lirot seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot, yes

Mr. Bartley E. Westfall, yes

Mr. Terry N. Rummel, —

WILLIAMS COUNTY COMMISSIONERS

Scott Lirot
President of the Board of Commissioners

Bartley E. Westfall
Vice-Pres of the Board of Commissioners

Not Present
Member of the Board of Commissioners