

Description	Williams County Commissioners' Regular Session #14	
Date	Thursday, February 26, 2026	
Time	Speaker	Note
8:12:44 AM	SL	Call the meeting to order and we will begin with the Pledge.
9:09:58 AM	Roll Call	BW: Present; SL: Here; Quorum is met.
9:10:05 AM	Resolution 116	Approving Minutes from February 24, 2026; BW: Motion; SL: Second; Roll Call: BW: Yes; SL: Yes; Motion Carried.
9:10:41 AM	Resolution 117	Approve Agenda as Amended. AR: I have a request from JFS and Note on the America 250 to go over during also signed, so I need to amend it. BW: Motion; SL: Second; Roll Call: BW: Yes; SL: Yes; Motion Carried.
9:11:17 AM	Resolution 118	Approving Payment of Bills; BW: Motion; SL: Second; Roll Call: BW: Yes; SL: Yes; Motion Carried. SL: I have a question. (Discussion on airport bills)
9:12:35 AM	Resolution 119	Supplemental Appropriation(s) on behalf of Commissioners, Hillside and Victim Assistance; BW: Motion; SL: Second; Roll Call: BW: Yes; SL: Yes; Motion Carried.
9:13:00 AM	Resolution 120	Entering into a IV-D Contract between Williams County Clerk of Courts and Williams County Job and Family Services for 2026 Maximus IV-D Clerking Services; BW: Motion; SL: Second; Roll Call: BW: Yes; SL: Second; Roll Call: BW: Yes; SL: Yes; Motion Carried.
9:13:37 AM	BW/SL/VH	Discussion regarding blanket purchase orders
9:13:57 AM	Resolution 121	Entering into a IV-D Contract between Williams County Common Pleas Court and Williams County Job and Family Services for 2026 Maximus IV-D Domestic Magistrate Services; BW: Motion; SL: Second; Roll Call: BW: Yes; SL: Second; Roll Call: BW: Yes; SL: Yes; Motion Carried.
9:14:41 AM	Resolution 122	Entering into a IV-D Contract between Williams County Juvenile Court and Williams County Job and Family Services for 2026 Maximus IV-D Magistrate Services; BW: Motion; SL: Second; Roll Call: BW: Yes; SL: Second; Roll Call: BW: Yes; SL: Yes; Motion Carried. BW: And all these contracts we are signing all run until the end of this year? December 31 st , correct? AR: Yep.
9:15:27 AM	Also Signed	You have from Maumee Valley a Mortgage Release on behalf of Kirk Okuly; Satisfaction of Mortgage on behalf of Shirley Robinette. They submitted a Request for Release of Funds. Engineer's March credit card appropriation. JFS is requesting to switch their fuel accounts from Wex/Marathon to Saneholtz-McKarns. And then in regards to the America's 250 th celebration, there is some questions on where you want the Heritage Tree planting done.
9:18:00 AM	AR	That's all I have until your 9:30.
9:18:01 AM	RECESS	SL: We stand in Recess.

9:21:50 AM	SL	Okay we are back in session and we have OSU regarding space with Becky McGuire and her entourage.
9:22:04 AM	Intro/SL	OSU personnel introducing themselves - Kayla Wyse, Megan Warncke, Karie MacDonald. All three program assistants. SL: You have the floor Becky
9:22:12 AM	Becky	Okay this was just sort of an informal kick the can conversation about where we are with our space and what would be, what could be coming potentially and then what an overall best-case scenario would be for us. So, right now to your point there are 5 of us in that space. There are 4 private offices, so that means with a door. OSU does require us to have space with a door for the educators. So that in case we have to have a private conversation with parents that we do have a door that shuts. So, that is what we have right now. We have a front desk area which is kind of cramped. We have an intern desk, so in the summer we have had typically one intern. And she has space in our common area. And then I counted the chairs, we have I think 10 chairs around kind of an open space and work table/smaller conference space. Again, that is limited to about 10 total chairs. We have one storage room in the back that is full to the point of perhaps dangerous and then we are paying \$1200 for a storage unit off site for things that we have for programming, camp supplies, and like all of us have supplies that are kept off site just because of our space situation.
9:23:37 AM	SL/Becky	Where do you keep that? Becky: By Tom's Lawn and Garden, County Road 15
9:23:50 AM	SL	\$1,200 a month? How big a unit is it?
9:23:52 AM	Karie/SL	No, for the year. SL: Oh, for the year, phew, okay. You scared me for a second.
9:23:56 AM	Becky	So, while that is working right now we have had some water issues and we've had to throw some things away. It's not super ideal to have to remember what's there and go fetch it. So that's where we are. And, you know, we are appreciative of our space. We like the fact that we have the IT here, we have the use of the conference room, you know, the bathrooms we don't have to clean. So, we do like our space and we do like our first floor. You probably see me and us often times pulling our car up and parking it. Megan: and driving it off
9:24:30 AM	Becky/SL	Unloading, loading, microwave the other day. So, we do appreciate all of that. It is working for us right now. SL: How big is your storage building?
9:24:44 AM	Karie	I couldn't tell you the measurements. It is a medium.
9:24:46 AM	SL/Megan	Is it just a garage door or is it? Megan: Garage door.
9:24:46 AM	BW	The storage units there Tim Carlin owns.
9:24:49 AM	SL/BW	Yeah, they got, I didn't know if they had a big one, little one. BW: A hundred dollars a month, it probably isn't too big.
9:24:53 AM	Kayla/SL/Karie	I think it's probably 10 feet across by. SL: I am just trying to figure out how much space is there. Karie: About the same size as our back room.

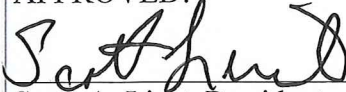
9:25:01 AM	BW/Becky	So, with that, the issue is going to be to get you more space you are probably going to have to move. I don't know where else we are going to give you more space here. Unless somebody vacates. Becky: (Inaudible). Okay. Fair.
9:25:21 AM	BW	I mean really, you know, you are surrounded by us and Veterans.
9:25:22 AM	Becky/Karie	And where we're going to end up this summer too, just so there's, we will have two interns and so we will have one at the desk and one working at our table. So that's gonna squeeze us a little bit tighter. There is a water quality specialist whose area is, is it (inaudible) Williams. Karie: And Lucas. Becky: And so, she is exploring areas to land and so that is a potential new person. Our, Ohio State is redoing their leadership format, for lack of a better term, and so we might be getting, will be getting a new district director and they are supposed to be visiting, how many county visits, seven – eight.
9:26:01 AM	Becky	Eight counties. And so, they may decide to land in our space as well, but we don't know that yet. So, that's where we are looking at. We are looking at, Karie is already investigating a second paid storage unit to deviate some space since the water issues over there. That's where we could end up at the end of this summer. With a few things this summer.
9:26:19 AM	BW	And you have how many square feet now? Becky: Oh my gosh. BW: Do you know that Vond? Anne, do you (inaudible).
9:26:28 AM	SL	How does the financing work with your space? Do we charge you, or is it just we give it to you?
9:26:34 AM	Becky	We pay for the storage but that, the space that we have here.
9:26:36 AM	BW	We have to provide them space.
9:26:41 AM	SL/BW	We have to, by Ohio Revised Code we have to give them so much space. Does it tell us how much? BW: No. It is pretty vague.
9:26:44 AM	BW/SL	We just have to provide them a place to. SL: To operate?
9:26:53 AM	BW	Yep. I would, first of all depending on how many square feet you have now and how many more additional you think would help you with the space, you know, are you doing anything else, did I hear maybe a residential kitchen you need to put in for some classes?
9:27:07 AM	Becky	So, that's in a category of things that we would really, like our pipe dream. BW: Okay. Becky: The Taj Mahal. That would be great.
9:27:21 AM	BW	Needs and wants. That's a want, but right now the immediate needs are.
9:27:22 AM	SL	Did you say you had funding for that to put a kitchen in?
9:27:23 AM	Becky	So, we will have to, that is something that we cannot, we do not have the ability to talk about that. So, our director said that you can reach out to him and that Ohio State, we can't even apply for grants. We have to go through OSV, which is an Ohio State program where they apply for grants.

9:27:39 AM	BW	If you had that space then you can at least move on that later and then seek those grants to improve that into what you need it for.
9:27:48 AM	Becky	We can have conversations with our fiscal officer at Ohio State who will be able to direct us on what to do and how we can (inaudible).
9:27:53 AM	SL/Becky	So that, that looks like something that could probably happen if you had a place to do it. I thought I heard something about there was a \$100,000 out there to put in a. Becky: Yeah, we can't. SL: You don't know?
9:28:03 AM	Becky/BW	I mean, that's going to be. BW: They have to apply for grants.
9:28:07 AM	Becky/SL	Yeah. Or, you know, again we will have to refer that to our district director about how much and how that works. So, we just can't come out and say yes, but we, you know, we can ask him. I can ask (inaudible) to help with specific things. SL: Put a stove in and a sink or something.
9:28:24 AM	Becky	Exactly. Because our programming, all 3 of us have areas where we could utilize more of a teaching kitchen/space. Again, when you see me walk to the breakroom that's what I'm doing. So again, needs/wants. We would utilize it.
9:28:42 AM	BW	I would suggest that maybe we take this, first of all let's figure out how much you're using now and how much you think you're gonna need. I wouldn't mind coming over and taking a complete walk through. I don't think I've been all the way through your space so we can at least understand your situation and then we have to see what we can do moving forward. I don't, I don't foresee right off hand any additional space in here unless something would change.
9:29:14 AM	SL	Once we get the north building done, I mean, that's always an option. We are going to be moving a bunch of stuff in the county. We pretty much already have the south annex spoken for, for JFS. They are more than likely going to move. Becky: Is that across the street from the courthouse? SL: Yes, records. BW: The records center. SL: They are moving out to the north building. And, but that space is spoken for. And then whatever happens, if we stay in this closet or if we get out of it, or if we send you out there and we move into your space, there's options out there that we are looking at. And the fourth floor is still sitting empty. So, who knows what's going to end up happening, we certainly wouldn't stick you guys on the fourth floor.
9:30:17 AM	BW/SL	That won't be a viable option. They have too many after-hours things. Courthouse security wouldn't allow that. SL: Right, so and also IT is cramped down there. If you've been in there their hallway is. BW: We are hoping that we will be able to relieve somewhere some space for somebody once we get to moving. So, we will have a better feel come this Fall once we get moving.
9:30:24 AM	Becky/SL	Right. SL: We feel your pain.
9:30:28 AM	BW	But it's good that we know that looking forward as we are doing this as well.
9:30:29 AM	Becky/SL	Right, and that was. SL: Don't be afraid to come in and say hey, have you guys done anything? Because it is always the fire you are putting out for the day takes your attention away from everything else.

9:30:40 AM	BW/SL	Can we leave this morning and do a walk-through? Are you okay with that? Because we are done after this I believe, aren't we? Becky: Yeah, we can even field trip if you want to go see if you have an idea of? BW: We're not at that place yet. SL: No, we don't.
9:30:53 AM	BW	But we may, but that would be, at that point and time we can, yeah. But let's figure out what space you have, we've got the floor plans so we can figure out what space you have so we know what you, it at least gives you an idea of what, how much more you're going to need.
9:31:03 AM	SL	You have a floor plan, don't you already? Because you were looking at. VH: Yeah, I do. I'll figure out. BW: Figure out their square footage, okay. VH: I'll figure it out. SL: I've been there a few times. BW: I've not been all the way through it, I have been in the front reception area.
9:31:19 AM	Becky/BW	Again, that was, our whole point to just kind of let you know like where we are and where we are going to go. BW: Sure. Put it on our radar.
9:31:24 AM	Becky	The program is growing so that's good news. BW: That is very good.
9:31:25 AM	SL/AR/Becky	And you do, yeah you did mention the big conference room. You guys are welcome to use that on a calendar basis whenever somebody's not there. So, if it ever works. AR: Oh yeah. Becky: We do.
9:31:38 AM	BW	It's, it is well utilized by a lot of departments. It's nice.
9:31:44 AM	SL	Truthfully, once we get up & running at the north building there's a conference room out there as well that's gonna be a nice addition to the building.
9:31:56 AM	Karie/Becky	Yeah, there's times we're down here and in our office at the same time with three programs all to capacity. Becky: We can (inaudible) too.
9:32:05 AM	BW/SL	I will just stop in on my way out today. Is that okay? Good. Put it on our radar and we will take it from there. SL: Thank you for coming in.
9:32:28 AM	SL/BW/VH	Anything else? BW: I don't have anything. SL: Vond? VH: No
9:32:37 AM	BW	I think you will read in the paper or watch it on the news what took place at the CCNO meeting yesterday.
9:32:41 AM	ADJOURNED	SL: Well, in that case we stand Adjourned.

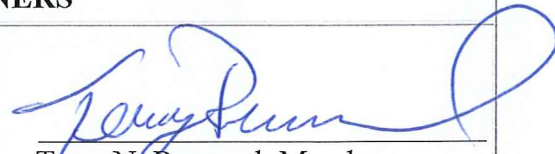
WILLIAMS COUNTY COMMISSIONERS

APPROVED:

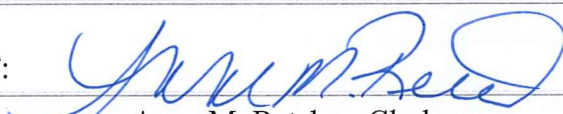

Scott A. Lirot, President

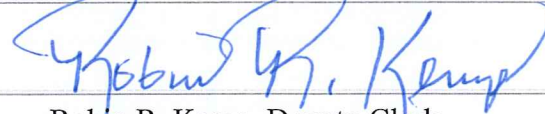
Not Present

Bartley E. Westfall, Vice-President


Terry N. Rummel, Member

ATTEST:


Anne M. Retcher, Clerk


Robin R. Kemp, Deputy Clerk

RESOLUTION 26-0116

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
February 26, 2026

In the Matter of:
Approving Minutes from Regular Session

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, Yes Bartley E. Westfall, Yes Terry N. Rummel, NIP

Commissioner Westfall moved adoption of the following resolution:

THEREFORE, BE IT RESOLVED, that after review, the Williams County Commissioners hereby approve the minutes of Regular Session(s) held on February 24, 2026 as presented; and

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Lirot seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot, yes

Mr. Bartley E. Westfall, yes

Mr. Terry N. Rummel,

WILLIAMS COUNTY COMMISSIONERS

Scott Lirot
President of the Board of Commissioners

[Signature]
Vice-Pres of the Board of Commissioners

Not Present
Member of the Board of Commissioners

RESOLUTION 26-0117

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
February 26, 2026

In the Matter of:
Approve Agenda as Amended or Presented

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, Yes Bartley E. Westfall, Yes Terry N. Rummel, NIP

Commissioner Westfall moved adoption of the following resolution:

WHEREAS, Commission Staff, to the best of its ability, has prepared the agenda for the day, and

WHEREAS, the Board of County Commissioners has reviewed said agenda and find it to be satisfactory as presented or as officially amended on the record in open session; therefore

BE IT RESOLVED, that the Board of Williams County Commissioners hereby approves the agenda as amended or presented for today's date; and

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Lirot seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot, yes

Mr. Bartley E. Westfall, yes

Mr. Terry N. Rummel, —

WILLIAMS COUNTY COMMISSIONERS

Scott Lirot
President of the Board of Commissioners

[Signature]
Vice-Pres of the Board of Commissioners

Not Present

Member of the Board of Commissioners

RESOLUTION 26-0118

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
February 26, 2026

In the Matter of:
Approving Payment of Bills

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, Yes Bartley E. Westfall, Yes Terry N. Rummel, NIP

Commissioner Westfall moved adoption of the following resolution:

WHEREAS, the Williams County Auditor certifies that the money for the credit of the bills listed on the Disbursement List is in the Treasury for the credit of the Funds from which they are to be paid, and is not appropriated for any other purpose; therefore

BE IT RESOLVED, that the Board of Williams County Commissioners hereby approve the payment of bills as submitted; and

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Lirot seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot, Yes

Mr. Bartley E. Westfall, Yes

Mr. Terry N. Rummel, —

WILLIAMS COUNTY COMMISSIONERS

Scott Lirot
President of the Board of Commissioners

Bartley Westfall
Vice-Pres of the Board of Commissioners

Not Present
Member of the Board of Commissioners

RESOLUTION 26-0119

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
February 26, 2026

In the Matter of:
Supplemental Appropriation(s)

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, Yes Bartley E. Westfall, Yes Terry N. Rummel, NIP

Commissioner Westfall moved adoption of the following resolution:

BE IT RESOLVED, by the Board of Williams County Commissioners that we hereby approve Vickie L. Grimm, Williams County Auditor to create new lines and make supplemental appropriation(s) from and to the following funds:

Department: Williams County Commissioners

From:	1001-44-167-503000	Wellness Supplies	\$72.00
To:	1001-44-167-503400	Wellness Grant – Admin	\$72.00
<i>Reason: 2026 Grant funds were higher than budgeted so additional funds needed.</i>			

Department: Williams County Hillside Country Living

From:	5023	Unappropriated	\$4,900.00
To:	5023-50-260-505040	Hill Act Capital Assets Furniture & Fixtures	\$4,900.00
<i>Reason: Inside Out-Shuffleboard purchase Vill/Hts Activities</i>			

Department: Williams County Victim Assistance

From:	2006-42-444-503300	Non-Capital Equipment	\$1,000.00
To:	2006-42-444-503000	Supplies	\$1,000.00
<i>Reason: Purchase Supplies</i>			

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Lirot seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot, Yes

Mr. Bartley E. Westfall, Yes

Mr. Terry N. Rummel, —

WILLIAMS COUNTY COMMISSIONERS

Scott Lirot
President of the Board of Commissioners

Bartley Westfall
Vice-Pres of the Board of Commissioners

Not Present
Member of the Board of Commissioners

RESOLUTION 26-0120

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
February 26, 2026

In the Matter of
Entering into a IV-D Contract

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, Yes Bartley E. Westfall, Yes Terry N. Rummel, NIP

Commissioner Westfall moved adoption of the following resolution:

WHEREAS, Williams County Clerk of Courts and Williams County JFS submitted the following: Clerk of Court – Clerking Services – Child Support IV-D Contract between Williams County Clerk of Courts and Williams County Job and Family Services for 2026 Maximus IV-D for Clerking Services. At a cost not to exceed \$76,758.22 with a term of: January 1, 2026 through December 31, 2026; therefore,

BE IT RESOLVED, by the Board of Williams County Commissioners we do hereby approve the IV-D Contract as set forth above. A copy of the agreement will be on file with Williams County Clerk of Courts and JFS; therefore

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Lirot seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot, <u>yes</u>	WILLIAMS COUNTY COMMISSIONERS
Mr. Bartley E. Westfall, <u>Yes</u>	<u>Scott Lirot</u> President of the Board of Commissioners
Mr. Terry N. Rummel, <u>—</u>	<u>[Signature]</u> Vice-Pres of the Board of Commissioners
	Not Present
	Member of the Board of Commissioners

RESOLUTION 26-0121

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
February 26, 2026

In the Matter of
Entering into a IV-D Contract

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, Yes Bartley E. Westfall, Yes Terry N. Rummel, NIP

Commissioner Westfall moved adoption of the following resolution:

WHEREAS, Williams County Common Pleas Court and Williams County JFS submitted the following: Common Pleas Court – Domestic Magistrate Services - Child Support IV-D Contract between Williams County Common Pleas Court and Williams County Job and Family Services for 2026 Maximus IV-D for Domestic Magistrate Services. At a cost not to exceed \$27,294.98 with a term of: January 1, 2026 through December 31, 2026; therefore,

BE IT RESOLVED, by the Board of Williams County Commissioners we do hereby approve the IV-D Contract as set forth above. A copy of the agreement will be on file with Williams County Common Pleas Court and JFS; therefore

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Lirot seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot, yes

Mr. Bartley E. Westfall, Yes

Mr. Terry N. Rummel,

WILLIAMS COUNTY COMMISSIONERS

Scott Lirot
President of the Board of Commissioners

Bartley Westfall
Vice-Pres of the Board of Commissioners

Not Present
Member of the Board of Commissioners

RESOLUTION 26-0122

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
February 26, 2026

In the Matter of
Entering into a IV-D Contract

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, Yes Bartley E. Westfall, Yes Terry N. Rummel, NIP

Commissioner Westfall moved adoption of the following resolution:

WHEREAS, Williams County Juvenile Court and Williams County JFS submitted the following: Juvenile Court –Magistrate Services - Child Support IV-D Contract between Williams County Juvenile Court and Williams County Job and Family Services for 2026 Maximus IV-D for Magistrate Services. At a cost not to exceed \$72,136.83 with a term of: January 1, 2026 through December 31, 2026; therefore,

BE IT RESOLVED, by the Board of Williams County Commissioners we do hereby approve the IV-D Contract as set forth above. A copy of the agreement will be on file with Williams County Juvenile and JFS; therefore

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Lirot seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot, yes

Mr. Bartley E. Westfall, yes

Mr. Terry N. Rummel, —

WILLIAMS COUNTY COMMISSIONERS

Scott Lirot
President of the Board of Commissioners

[Signature]
Vice-Pres of the Board of Commissioners

Not Present
Member of the Board of Commissioners