

Description	Williams County Commissioners' Regular Session #7	
Date	Tuesday, February 3, 2026	
Time	Speaker	Note
9:02:05 AM	SL	Alright we will call this meeting to order and begin with the Pledge. All said the Pledge of Allegiance.
9:02:29 AM	Roll Call	Roll Call: TR: Yes; BW: Present; SL: Here; Quorum is met.
9:03:08 AM	Resolution 70	Approving Minutes from Regular Session held on January 29, 2026; BW: Motion; TR: Second; Roll Call: TR: Yes; BW: Yes; SL: Yes; Motion Carried.
9:03:26 AM	Resolution 71	Approve Agenda as Amended or Presented. RK: I don't have any changes. TR: Motion; BW: Second; Roll Call: TR: Yes; BW: Yes; SL: Yes; Motion Carried.
9:03:56 AM	Resolution 72	Approving Payment of Bills; BW: Motion; TR: Second; Roll Call: TR: Yes; BW: Yes; SL: Yes; Motion Carried. (Discussion concerning JFS bills).
9:08:39 AM	Resolution 73	Supplemental Appropriation(s) on behalf of Commissioners, Common Pleas Court, Coroner and JFS; BW: Motion; TR: Second; Roll Call: TR: Yes; BW: Yes; SL: Yes; Motion Carried.
9:09:35 AM	Resolution 74	Entering into an Agreement between Amanda J. Beck, Beck Parenting Support and Williams County Juvenile Court for Parent Project parenting course; BW: Motion; TR: Second; Roll Call: TR: Yes; BW: Yes; SL: Yes; Motion Carried.
9:10:48 AM	Resolution 75	Abolishing the Williams County Microfilm Board; BW: Motion; TR: Second; Roll Call: TR: Yes; BW: Yes; SL: Yes; Motion Carried. SL: They no longer make microfilm. They're gonna, there is one company that makes it now and they're gonna stop that in the next. BK: So, what are you guys doing with the records that had been microfilmed? SL: That's what, you remember a couple of months ago we paid for a tape machine that was \$25,000 and we've got another, waiting on all those pieces and parts to get put together, and then they'll be kept in a fireproof cement safe and temperature controlled and all that. BW: Digital archiving. SL: And, yeah, digital archived and then backed up with tape. TR: And we will still use the old microfilm. So, we'll still keep a reader around to be able to read the old ones that we have, so instead of, and someday I'm sure we'll get rid of all that and go with only the tape. BW: Or any technology as we move forward that changes so we have to be able to adapt to it. I'm sure there will be something different 20 years from now. BK: Two years. SL: Yeah, that's the problem. BW: Two days. SL: Unless you want to spend. BW: Send them up to a spaceship owned by (inaudible).

9:13:30 AM	Resolution 76	Accepting & Awarding Bid in regards to Project #1-2026; BW: Motion; TR: Second; Roll Call: TR: Yes; BW: Yes; SL: Yes; Motion Carried.
9:14:24 AM	Also Signed	Credit card appropriation for Engineer's office for online course for employees for 2026 Ohio Commercial Pesticide Recertification. Credit Card appropriation for Recorder's office for February. Permit for Use of County Property for 3rd Annual Williams Co. Pride Event on June 6, 2026; Permit to Work Within County/Township Road Right-of-Way Limits for Pearce Services on behalf of Frontier Communications – County Road 16, Bryan. And then here I have a note for you guys to review and mark yes or no and what you want to do. But, this is for the America-Ohio 250 Celebration. Patti has spoken with a teacher in the county who wants to do a project for that. She has received \$2,500 in funding and she is still attempting to raise additional funds, but she is asking if the commissioners would consider providing some of the funding for the exhibit. So, I just need you to mark yes or no and then how much. SL: And what are they doing? RK: Her, it's an exhibit that's like an interactive exhibit that they would put at the courthouse. SL: Oh, this is all the pictures of the founding fathers everywhere? RK: Yes. Yes. So, it's explained in her email that's attached that she wants, she has to order some of the stuff and she's worried there won't be enough time left (inaudible). SL: And what are they, we got a price of that at one time. RK: It's in her email. SL: And they've raised \$2,500. RK: Yeah, and she's pretty sure there will be more coming from the other area foundations. SL: What do you guys think about that? TR: What's she need? Do we know what she needs? SL: Well, it's going to be \$2,500 for the pictures and I thought it was going to be \$2,500 for the frames they thought, depending on what the frames look like. And they've raised \$2,500 and they, they might need as much as \$4,192. There's a cost involved with this. The exhibit alone is \$2,800. The frames and 3M adhesive stripes are approximately \$1,372, at a total cost of \$4,192, before shipping. It is my hope to be able to completely fundraise this amount to get the order quickly and begin the process of engaging all the different players. Judge Gallagher suggested I reach out to you to see if there would be any possibility of a donation from Bryan Area Foundation or the Montpelier Area Foundation to underwrite the cost involved. So, they're at \$2,500 now, so they are about, a little over halfway there. And we don't know, the Bryan Area Foundation did the \$2,500. SL: Do we want to give her more time to find out what the other places are giving before we jump in and give all that? BW: I have a West Unity Area Foundation meeting this evening and I don't know if that's on our agenda or not. I haven't seen the agenda yet, but they have asked us also, so we, they do some additional. SL: Should we table it for a bit? TR: I sent a text. Is she in a rush to try to get orders? BW: It sounds like it, yeah. TR: So why don't we just say that we'll make up the balance. So whatever money she needs left over, we'll just be the last stop. So, we'll guarantee. SL: But then that would probably make us their last stop. TR: Well, she's already asked other for

		money I know. She is typing, hold on. BW: So, they are 40 some hundred dollars short at this point, the \$4,000 plus? SL: No, \$2,500 out of \$4,100. They're over halfway. TR: I will make a motion that we guarantee up to \$1,500 as a stop gap of whatever they need to fulfill so she can get the order filled. BW: I'll second. Roll Call: TR: Yes; BW: Yes; SL: Yes; Motion Carried. TR: Well let's face it, if that's not enough she'll come back. I was just trying to pick a number out of, because she sent back \$5,000. RK: And then here is a request from Vicki Blair to designate Christie Roan to sign bills if Vicki is not in the office. And then I have a Williams County Common Pleas Court, Juvenile Division Annual Report. And then I have the Dog Warden weekly report for the week of January 26, 2026 through February 1, 2026. And then lastly, I have the Notice of Award for Project #1-2026, Asphalt Emulsion awarding it to K-Tech Specialty Products. And there is two copies of those there. And then lastly here is an email from Patti Rockey concerning visits they are getting from constituents in the Records Center on the dates that JFS is closed. BW: We did get that email back from saying what they've done to resolve that as well. SL: I had her make a sign yesterday. Another sign to put on the door. And you realize what's going to happen as soon as we move the records department out of the records building, there is going to be all these people going there for records.
9:22:54 AM	RK	That's all I have for right now.
9:23:02 AM	America-Ohio 250	I have something else Mr. President, if I may. SL: Sure. TR: The, I just got a text back from Patti. She needs \$5,000 up fronted so she can get the stuff ordered today and then she'll put that fund back. So, like we did with the 200th year anniversary, we funded it a number and put it in. Do we have a fund available that we could just stick that money in there? RK: Yes, I think that's the plan, to use the same line. TR: So, I'd like to rescind my motion. How do we undo that? SL: There's money in the 250 fund you say? TR: No, we need to put money into a fund so she has the full \$5,000. So, we'll put money in, the \$5,000 into that fund, and then when she gets money in she'll put it back in. But she needs to get this stuff ordered. So, she needs the money in that account so she can order. BW: And we're going to use the 200th anniversary account that is established. TR: We'll use the same account that we had already established. RK: It's an other expense account that we set up. TR: So, I'd like to rescind my motion. Bart, do you want to rescind your second? BW: I'll rescind my second. Roll Call: TR: Yes; BW: Yes; SL: Yes; Motion Carried. TR: Okay, my new motion is to authorize, to move \$5,000 into that account with the assumption that the money is coming back in. And she's already got the promise for \$2,500. So, I would anticipate we won't spending anything knowing Patti. But, I'm changing it to \$5,000. BW: I'll second that. Roll Call: TR: Yes; BW: Yes; SL: Yes; Motion carried. TR: That's all I have, sorry for the confusion on that.

<u>9:24:57 AM</u>	RECESS	We will stand in Recess if there's nothing else.
<u>9:30:43 AM</u>	SL	Alright, we are back in session.
<u>9:30:51 AM</u>	EXECUTIVE SESSION	BW: I make a motion that we go into Executive Session under Ohio Revised Code 121.22(G)(4), Collective Bargaining, matters with JFS, and have the Interim Director and Financial Officer and Vond, sorry.; TR: Second; Roll Call: TR: Yes; BW: Yes; SL: Yes; Motion carried.
<u>10:16:33 AM</u>	SL/TR	Alright. We are back in session and I have a. TR: We have to come out of Executive Session. SL: We came out of Executive Session with NO ACTION. TR: Thank you.
<u>10:16:51 AM</u>	PROCLAMATION	SL And I have a proclamation here. Read entire proclamation proclaiming the week of February 7-14, 2026 as Congenital Heart Defect Awareness Week in Williams County. (Proclamation is attached to minutes). BW: We will have a presentation of the proclamation at 11:00. RK: At 11:00, with a picture. TR: Okay, it's signed.
<u>10:19:17 AM</u>	RK/Comm	I have nothing further. SL: Are we going to be in recess for the other meeting, or are we adjourned for the day? TR: I think we are done with everything. BW: We can adjourn. RK: You can adjourn.
<u>10:19:29 AM</u>	ADJOURN	SL: Alright, we stand ADJOURNED.

WILLIAMS COUNTY COMMISSIONERS

APPROVED:



Scott A. Lirot, President

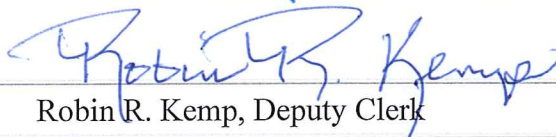


Bartley E. Westfall, Vice-President

NOT PRESENT

Terry N. Rummel, Member

ATTEST:



Robin R. Kemp, Deputy Clerk

Proclamation

Whereas, the health and well-being of Ohio's children is of vital importance; and

Whereas, approximately 40,000 babies are born each year in the United States of America with a congenital heart defect; and

Whereas, some congenital heart defects are not diagnosed until months or years after birth; and

Whereas, undiagnosed congenital heart conditions cause many cases of sudden cardiac deaths in young Ohioans; and

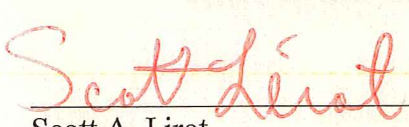
Whereas, it is crucial that parents, pediatricians, and all those in the health profession have a greater awareness of the potential for congenital heart defects among newborns and children; and

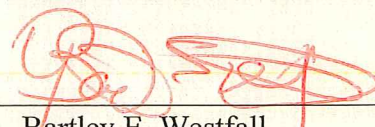
Whereas, many of Ohio's families and communities are directly or indirectly affected by infant illness and death caused by congenital heart defects; and

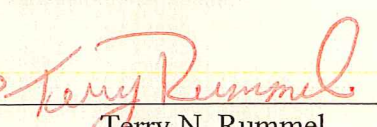
Whereas, Congenital Heart Defect Awareness Week provides an opportunity for families whose lives have been affected to celebrate life, to remember loved ones lost, to honor dedicated health professionals, and to meet others and know they are not alone;

Now, therefore, we, the Board of Commissioners of Williams County and the Mayor of Bryan, Ohio, do hereby proclaim the week of February 7-14 of 2026 as Congenital Heart Defect Awareness Week in Williams County.

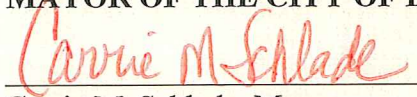
THE BOARD OF WILLIAMS COUNTY COMMISSIONERS


Scott A. Lirot
President


Bartley E. Westfall
Vice-President


Terry N. Rummel
Member

MAYOR OF THE CITY OF BRYAN


Carrie M. Schlade, Mayor

Adopted this date:
February 3, 2026



RESOLUTION 26-0070

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
February 3, 2026

In the Matter of:
Approving Minutes from Regular Session

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, yes Bartley E. Westfall, yes Terry N. Rummel, yes

Commissioner Westfall moved adoption of the following resolution:

THEREFORE, BE IT RESOLVED, that after review, the Williams County Commissioners hereby approve the minutes of Regular Session(s) held on January 29, 2026 as presented; and

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Rummel seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot, yes

Mr. Bartley E. Westfall, yes

Mr. Terry N. Rummel, yes

WILLIAMS COUNTY COMMISSIONERS

Scott Lirot
President of the Board of Commissioners

[Signature]
Vice-Pres of the Board of Commissioners

Terry Rummel
Member of the Board of Commissioners

RESOLUTION 26-0071

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
February 3, 2026

In the Matter of:
Approve Agenda as Amended or Presented

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, yes Bartley E. Westfall, yes Terry N. Rummel, yes

Commissioner Rummel moved adoption of the following resolution:

WHEREAS, Commission Staff, to the best of its ability, has prepared the agenda for the day, and

WHEREAS, the Board of County Commissioners has reviewed said agenda and find it to be satisfactory as presented or as officially amended on the record in open session; therefore

BE IT RESOLVED, that the Board of Williams County Commissioners hereby approves the agenda as amended or presented for today's date; and

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Westfall seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot, yes

Mr. Bartley E. Westfall, yes

Mr. Terry N. Rummel, yes

WILLIAMS COUNTY COMMISSIONERS

Scott Lirot
President of the Board of Commissioners

Bartley E. Westfall
Vice-Pres of the Board of Commissioners

Terry N. Rummel
Member of the Board of Commissioners

RESOLUTION 26-0072

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
February 3, 2026

In the Matter of:
Approving Payment of Bills

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, yes Bartley E. Westfall, yes Terry N. Rummel, yes

Commissioner Westfall moved adoption of the following resolution:

WHEREAS, the Williams County Auditor certifies that the money for the credit of the bills listed on the Disbursement List is in the Treasury for the credit of the Funds from which they are to be paid, and is not appropriated for any other purpose; therefore

BE IT RESOLVED, that the Board of Williams County Commissioners hereby approve the payment of bills as submitted; and

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Rummel seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot, yes

Mr. Bartley E. Westfall, yes

Mr. Terry N. Rummel, yes

WILLIAMS COUNTY COMMISSIONERS

Scott Lirot
President of the Board of Commissioners

Bartley E. Westfall
Vice-Pres of the Board of Commissioners

Terry N. Rummel
Member of the Board of Commissioners

RESOLUTION 26-0073

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
February 3, 2026

In the Matter of:
Supplemental Appropriation(s)

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, yes Bartley E. Westfall, yes Terry N. Rummel, yes

Commissioner Westfall moved adoption of the following resolution:

BE IT RESOLVED, by the Board of Williams County Commissioners that we hereby approve Vickie L. Grimm, Williams County Auditor to create new lines and make supplemental appropriation(s) from and to the following funds:

Department: Williams County Commissioners

From: 1001	Unappropriated	\$33,278.08
To: 1001-49-160-509000	Fair Board	\$33,278.08

Reason: Insurance claim proceeds from Gilette Bldg vadalist to pay costs for repairs

Department: Williams County Common Pleas Court

From: 2032	Unappropriated	\$0.76
To: *2032-41-100-509402	Remittance to State (CC1)	\$0.76

*Reason: *New; Unspent funds owed to State of Ohio for CCA 2.0 FY24/25 Grant*

From: 2058-41-173-506100	Research Materials – Books	\$2,640.00
To: 2058-41-173-506102	Research Materials – Online Subscriptions	\$2,640.00

Reason: New account creation per request of Auditor

Department: Williams County Coroner

From: 1001-42-190-509000	Other Expense	\$2,000.00
To: 1001-42-190-506001	Lab-Autopsy Fees	\$2,000.00

Reason: Additional funds in budget for 2026 contracted autopsy services

Department: Williams County Dept of JFS

From: 2072-45-301-509034	CSEA Shared Costs	\$35,643.31
From: 2074-45-302-509034	WI Shared Costs	\$4,105.45
To: 2026-03-300-403100	PA Shared Cost Reimbursement	\$39,748.76

Reason: 4th Qtr transfer for Shared Cost Reimbursement

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Rummel seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot, yes

Mr. Bartley E. Westfall, yes

Mr. Terry N. Rummel, yes

WILLIAMS COUNTY COMMISSIONERS

Scott Lirot
President of the Board of Commissioners

Bartley Westfall
Vice-Pres of the Board of Commissioners

Terry Rummel
Member of the Board of Commissioners

RESOLUTION 26-0074

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
February 3, 2026

In the Matter of
Entering into an Agreement

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, yes Bartley E. Westfall, yes Terry N. Rummel, yes
Commissioner Westfall moved adoption of the following resolution:

WHEREAS, On February 2, 2026, the Williams County Common Pleas Court, Juvenile Division submitted to the Williams County Commissioners an Agreement between Amanda J. Beck, Beck Parenting Support and Williams County Juvenile Court for the purpose of providing Parent Project parenting course twice per year at a cost of \$12,000 per year (2019-41-172-506002); term: January 1, 2026 through December 31, 2026; therefore

BE IT RESOLVED, by the Board of Williams County Commissioners we do hereby enter into that attached Agreement as further explained in the Agreement. A copy of the agreement will be on file with Williams County Common Pleas Court, Juvenile Division; therefore

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Rummel seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot, yes

Mr. Bartley E. Westfall, yes

Mr. Terry N. Rummel, yes

WILLIAMS COUNTY COMMISSIONERS

Scott A. Lirot
President of the Board of Commissioners

Bartley E. Westfall
Vice-Pres of the Board of Commissioners

Terry N. Rummel
Member of the Board of Commissioners

RESOLUTION 26-0075

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
February 3, 2026

In the Matter of
Abolishing the Williams County Microfilm Board

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, yes Bartley E. Westfall, yes Terry N. Rummel, yes

Commissioner Westfall moved adoption of the following resolution:

WHEREAS, on November 16, 2015, Resolution 15-0709 was passed authorizing the establishment of the Williams County Microfilm Board per ORC 307.80; and

WHEREAS, on January 12, 2026, the Williams County Microfilm Board held a meeting with the following discussion: "Discussion was had about requesting the Commissioner's dissolve the Microfilm Board. When the Commissioner's created the Microfilm Board it was because the Record Center scanned and created microfilm for some of the local school districts. Having microfilm created is becoming increasingly more difficult therefore the Records Center is no longer offering that service to outside entities. The Microfilm Board believes the county no longer needs to have a separate board from the Data Board and that dissolving the board will create less confusion for county offices. Motion to request Commissioners dissolve the Microfilm Board; 1st V. Grimm; 2nd K. Gray; Approved Unanimously"; and

WHEREAS, the Board of Williams County Commissioners understand that modern technology has eliminated the need for traditional microfilming of records; therefore,

BE IT RESOLVED, by the Board of Williams County Commissioners we do support the Microfilm Board recommendation and hereby abolish the Williams County Microfilm Board; therefore

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Rummel seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot, yes

Mr. Bartley E. Westfall, yes

Mr. Terry N. Rummel, yes

WILLIAMS COUNTY COMMISSIONERS

Scott Lirot
President of the Board of Commissioners

[Signature]
Vice-Pres of the Board of Commissioners

[Signature]
Member of the Board of Commissioners

RESOLUTION 26-0076

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
February 3, 2026

In the Matter of
Accepting & Awarding Bid in regards
To Project #1-2026

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, yes Bartley E. Westfall, yes Terry N. Rummel, yes
Commissioner Westfall moved adoption of the following resolution:

WHEREAS, the following companies submitted a bid on January 29, 2026 that was received for Project #1-2026 – Asphalt Emulsion:

- K-Tech Specialty Coatings, Ashley, Indiana
- Asphalt Materials, Oregon, Ohio

WHEREAS, on February 2, 2026, Todd Roth, Williams County Engineer submitted his letter of recommendation to award the bid to K-Tech Specialty Coatings; therefore

BE IT RESOLVED by the Board of Williams County Commissioners that we do hereby support the above recommendation to accept and award the bid to:

- K-Tech Specialty Coatings

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Rummel seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot, yes

Mr. Bartley E. Westfall, yes

Mr. Terry N. Rummel, yes

WILLIAMS COUNTY COMMISSIONERS

Scott Lirot
President of the Board of Commissioners

[Signature]
Vice-Pres of the Board of Commissioners

[Signature]
Member of the Board of Commissioners