

Description		
Williams County Commissioners' Regular Session #3		
Date	Tuesday, January 13, 2026	
Time	Speaker	Note
9:02:28 AM	BW	Good morning, we are officially on record for the January 13, 2026 Board of Williams County Commissioners session. Would you please join me in the Pledge?
9:02:36 AM	Pledge	All present said the Pledge of Allegiance.
9:02:54 AM	Roll Call	AR: Roll Call: TR: Yes; BW: Present; Quorum is met.
9:03:02 AM	Resolution 35	Approving Minutes from Regular Session on January 8, 2025; TR: Motion; BW: Second; Roll Call: TR: Yes; BW: Yes; SL: N/P; Motion Carried.
9:03:21 AM	Resolution 36	Approving Agenda as Amended or Presented; TR: Motion; BW: Second; Roll Call: TR: Yes; BW: Yes; SL: N/P; Motion Carried.
9:03:42 AM	Resolution 37	Approving Payment of Bills; TR: Motion; BW: Second; Roll Call: TR: Yes; BW: Yes; SL: N/P; Motion Carried. (Commissioners had conversation about Hillside bills).
9:05:20 AM	Resolution 38	Supplemental Appropriation(s) for Common Pleas Court, Dog & Kennel, Engineer, and Sheriff's Office; TR: Motion; BW: Second; Roll Call: TR: Yes; BW: Yes; SL: N/P; Motion Carried.
9:05:51 AM	Resolution 39	Entering into a Wellness Grant Agreement with CEBCO for grant funds in the amount of \$12,160; TR: Motion; BW: Second; Roll Call: TR: Yes; BW: Yes; SL: N/P; Motion Carried. BW: Could we have Robin give us a report on what we did for 2025 with wellness? Because she handles that doesn't she? AR: Yep. BW: And that is basically rebates from our health care for doing healthy things, which they are trying to update that a little bit, but just interesting. That's money that our employees can save if they want. TR: It would be interesting to see, yeah, to look at that this year, and then with the change of health insurance brokers will that change next year? And we're hoping that we actually can become a better group in that. So, I'm hoping that this new group goes around and sees our people and tells them all of the extra things you can do. BW: Well, and I think from, that's actually a CEBCO generated wellness part, and they're redoing the way they do it, and maybe offering some different (inaudible). Things like they felt that because you've contributed to Goodwill, it shouldn't be anything to do with your healthiness. TR: Right. BW: So, they're just trying to get things more directed toward being healthier. TR: Good.
9:07:18 AM	Resolution 40	Revision of the Personnel Policy and Procedure Manual of the Williams County PPM – Sick Leave. It was inadvertently modified in April when it was redone. So, this is just basically changing it back. The Auditor requested the effective date be December 28, 2025. TR: Motion; BW: Second; Roll Call: TR: Yes; BW: Yes; SL: N/P; Motion Carried.

9:08:09 AM	Resolution 41	Land Bank Voting Members. Resolution 26-007 was passed, appointing Rummel and Westfall to having voting rights on the land bank. Terry requested that Commissioner Lirot have his voting rights. So, this is a resolution stating that it's Westfall and Commissioner Lirot. TR: Motion; BW: Second; Roll Call: TR: Yes; BW: Yes; SL: N/P; Motion Carried.
9:08:56 AM	Resolution 42	Entering into an Agreement and Notice to Proceed regarding Project #9-2025 – Bridge Deck Replacement with Zachrich Construction; TR: Motion; BW: Second; Roll Call: TR: Yes; BW: Yes; SL: N/P; Motion Carried.
9:10:00 AM	Resolution 43	Re-Affirm the Appointments to the Williams County Transportation Improvement District Board of Trustees. Todd submitted the letter to request the current members to be reappointed. The members are Todd Roth, Vickie Grimm, Ashley Epling, Brian Wieland and Jason Rocky. TR: Motion; BW: Second; Roll Call: TR: Yes; BW: Yes; SL: N/P; Motion Carried.
9:10:46 AM	Resolution 44	Acknowledging and Accepting Funding. So, Sarah Stubblefield presented that Parkview Bryan Hospital's Community Health Improvement Program is designed to provide effective and innovative methods of improving the health of our community, particularly for the underserved. The hospital is pleased to partner with the Williams County Department of Aging to provide 2026 funding in the amount of \$10,000 for the Williams County Department of Aging nutrition program. So, \$10,000 for a time frame of January 1, 2026 through December 31 st of '26. TR: Motion; BW: Second; Roll Call: TR: Yes; BW: Yes; SL: N/P; Motion Carried. BW: I want to come on the record thanking the hospital directly. It was very kind of them to help our seniors and generosity. TR: And OSU got \$5,000 the other day too, I just learned, for kind of a similar thing. So, again it's nice that they're putting money back into our community. I know that job's, that market's tough, you know, to make money in a hospital setting.
9:12:01 AM	Resolution 45	Approving Funding Award. A funding award from Area Office on Aging. So, this one is dedicated to the Older Americans Act program. The total award amount is \$172,290.33 for the term of January 1 through December 31 st of '26. TR: Motion; BW: Second; Roll Call: TR: Yes; BW: Yes; SL: N/P; Motion Carried. TR: I think Sarah would tell you that that money lasts until about June or July to feed, she can use it for food, to feed people, and that money runs out in June or July. So, when we talk about sale, property tax repeal, and we wonder where that money is going to come from, that probably will say that's a federal thing. So, I assume that money will keep flowing. But you still wonder, what happens to the rest, and how do we do that? BW: It this equal to, Vond, do you know, similar to what we've received from them before. VH: It is. BW: Okay, so it's not been a huge reduction in it at this point. VH: No. BW: Thank you. VH: My experience is also they have X amount of dollars, and if they give more to one, they have to take it from another. So, everybody's funding usually is pretty consistent and flat. BW: And that comes through Toledo? VH: Through Toledo.

9:13:36 AM	TR	I think to stay in that, I'd just like to give an update, if now is an okay time to do that. That I went to the Pioneer Village Council meeting last night and give those folks an update with Sarah about the plans of Pioneer Senior Center and how we're trying to evolve the center, since we're running on 2005 money with their levy, and we chose last time because it's such a volatile situation on trying to get levies approved, that we chose to keep them flat. So, they're living on 2005 money. And everybody knows, since 2005 how wages and food costs have went up. So as of, in 2023 I would tell you, the senior center lost about \$125,000 in 2024. They, they spent \$340,000 more than they brought in. That's a rough number. I can get more accurate. And we think because she did a big furnace project and some cars and things in 2025 she's budgeted back to that 125. The good news is we've been very frugal, and we started with a hefty cash balance. There's still about 700,000 sitting in their accounts, but they're running out of money. So, until we change something, and that's kind of the design of the Pioneer Senior Center, and I thank that community for getting on board with this. And we have volunteers as the church in Pioneer, and then the village meat market has agreed to feed folks at about \$5 per person. And anybody that doesn't have the \$5 to buy their food, the community members will throw in money. The church said they would start and they will fund raise to have money for folks that maybe need a little bit of help with that, which is kind of what we're doing at the senior center anyways. And we look for this to kind of go forward of how can we, nobody wants to pay any more in property taxes, and we understand that. So, we either raise taxes or we change the way we're doing things. So I kind of see this as a benefit, that if one, if property taxes are repealed, we learn how to do this at Pioneer, and then we are able to launch that in '27 and '28 when this funding could potentially run out, we would have the ability to launch a new program and make it back to community oriented, make it back to the churches, take care of our people. And, and I really am proud of the community to come together. And the seniors were there last night, and they're supporting us in this decision. The council was supporting in this decision also. So, we'll see how it goes. And we're not looking to displace any employees. So, we're not going to, it'll be by attrition. When somebody goes we probably, Sarah's looking at maybe evaluating herself up to a transportation expert and getting some ODOT money. So, she will grow into more of an ODOT transportation which, again, if this funding goes away, we'll still be able to move our, our seniors with the ODOT grant money, like Henry County does, instead of utilizing local tax money for that. We'll see how it all plays out. This is just kind of a trial and error, but I'm trying to get it out there to people what we're trying to accomplish. So that's my update.
9:16:34 AM	Also Signed	AR: For your also signeds you have the Dog Warden Report, monthly, their monthly report for the month ending December 2025. You have 21 Permits to Work Within County/Township Road Rights of Way on behalf of Charter. We have Maumee Valley Request for Pay for Grant B-C-24-1DA-1. Letter of support for Welcome Home Ohio program. Monthly credit card expenditures for the prosecutor's office for January. Letter of support for Edgerton's Fire

		Department. Permit for the memorial ride for William Kosier. That will be on May 30 th of '26 here at the East Annex. And then the cover sheet for the proposed construction site for Durham Estates. TR: Did you figure out what they're doing at Durham Estates? BW: No. Do we know what they're doing? AR: Storm sewer outlet. BW: Storm sewer outlet? TR: Outlet. Storm, okay. It says that in big words across the top. I guess we could have looked at that when we walked by it and asked what it was.
9:18:14 AM	AR	That's all I have.
9:18:15 AM	BW	All right, thank you. Do we have anything else to come before the board this morning?
9:18:21 AM	TR/BW	I have a couple things, just like for special notes. I've seen on the news where other communities are launching this Welcome Home, and I think the more traction we can get on this. But this is pretty big money to put back for housing back into Williams County. So, I'm really happy that the Land Bank has chosen to partner with Maumee Valley and to get it out there to try to make this go. So, that's going to be a good program. I don't remember where they're, Sandusky County I think maybe is already doing it. It was on the news this morning. BW: I saw that as well. TR: And then a second thing, I just wanted to acknowledge Katie Zartman sent back to the county general fund. \$22,619.31. That's not always been the case. And just to acknowledge her that she could have just spent that money, you know, everybody says, well, government, you know, you use it or you lose it. And this is a prime example where Katie could have just spent this money on something better for her office. Instead, she put it back in general fund. So, thanking her for that.
9:19:21 AM	BW	All right. I did just get notice from, Commissioner Rummel forwarded on to me, and I've been working on it for a period of time. That we do have a meeting Thursday night in Pioneer regarding the Kunkle post office, and I'm trying to get more details on that. I'm surprised it didn't come to me. But anyways.
9:19:44 AM	TR	Thursday at 3, between 3-4 I think is what they.
9:19:47 AM	BW	Yeah, at the community center. So, kind of watch that announcement. (Inaudible).
9:19:48 AM	TR	I don't know if anybody was at the, from the Bryan Times. The Village Reporter was there, but I don't think you guys were there. At Pioneer last night.
9:19:55 AM	BK/TR	No, we didn't have anyone. TR: You missed it.
9:20:06 AM	RECESS	BW: With that then we will be in Recess until our 9:30. Yeah, 9:30 Executive session.
9:20:13 AM	TR	I make a motion that we go into Executive Session under 121.22(G)(1) – Compensation requested by me. BW: And. TR: Vond present.
9:20:24 AM	BW	Second.
9:20:35 AM	Roll Call	TR: Yes; BW: Yes; SL: N/P; Motion Carried.

9:59:56 AM	BW	We are coming out of Executive Session with NO ACTION. Madam Clerk, do you have some other business for us, please?
10:00:03 AM	Resolution 46	Entering into IV-E Contract between Williams County JFS and OhioMHAS – Keystone Richland Center, LLC dba Foundations for Living; TR: Motion; BW: Second; Roll Call: TR: Yes; BW: Yes; SL: N/P; Motion Carried.
10:00:29 AM	Dog Warden	And then I just have the Dog Warden Weekly Report for January 5 th through the 11 th .
10:00:47 AM	AR	And then you can roll into your 10:00.
10:00:51 AM	BW	All right. It is 10:00 and we are here to discuss the public hearing #1 for the CDBG program. So, I will turn it over to Maumee Valley.
10:01:04 AM	MVPO - Estee	(Present: Anthony Barnett, Josh Fritsch, Estee Blair, Lorenzo Zamora, Chad Ordway, Ashley Epling). Estee: I'm just gonna pass out a couple items for you to help guide our discussion today. A lot of you are familiar faces. You've probably heard this information a couple times in the last several years, so we'll go through it and try to be as painless as possible. So, this is the first required public hearing. There are two required public hearings for the community development block grant programs. The Community Development Block Grant funds are federal funds, so they come down from the Department of Housing and Urban Development at the federal level, down to the Ohio Department of Development at the state level, and then they're dispersed out through the local government, mainly the county commissioners. So, every year, the, or every other year, the Ohio Department of Development submits what's called a consolidated plan to HUD, and that is where we get all of our program guidelines is through that Consolidated Plan. So MVPO reads through the Consolidated Plan. It's several 100 pages. So, we do that for you, and then basically simplify the information to present to you in the form of this public hearing. So, the information that we're going to go through today is everything that you need to know in order to get an application for CDBG programs submitted. So, the first packet here, this colorful sheet, kind of lays out some of the basic steps to get started.
10:02:44 AM	Estee	So, the first one is to understand the availability and timeline for the program. So obviously there are open spots available because we're presenting to you today. The second thing is you have to have a defined project, obviously. So, identify your scope of work. We got to make sure it's an eligible activity. And then the next thing is to identify your service area and beneficiaries for the project. So, the service area and beneficiaries are a key component to the CDBG process, because we have to have a national objective, and that's number four. So, the most common national objective that we use to qualify CDBG programs is meeting low to moderate income population. So that's defined as 51% or more of your service area population. So, your beneficiaries in that service area are low to moderate income. So, the service area is important because sometimes your service area is going to be your entire village, or your entire municipality, sometimes your service area might only be a small segment of residents within

		your village. So that's important, because if we have to do an income survey that determines who we survey. The income survey is then used to help us determine if we've met a national objective, which is number four. So those two things go hand in hand. That's why having your project identified knowing who is going to benefit from that project, and then we've got to make sure the people that benefit from that project meet that national objective of low to moderate income. So, if you're doing an entire water tower, for example, that likely is going to serve your entire village, so we have to qualify your entire village as low to moderate income. If you're only doing a water line and it goes down Fourth Street and it just goes three blocks down Fourth Street, it is likely that only the people that live in those three blocks of Fourth Street are your main beneficiaries and service area. So, then we have to do an income survey to only qualify those three blocks of Fourth Street. So that's a big determination, and determining if your projects are eligible, so identifying your scope of work and beneficiaries is really important.
10:05:07 AM	Josh Fritch	So, but, also, if your whole town is low to moderate income, your whole town qualifies for any job.
10:05:17 AM	Estee	Yeah, so, if your whole town is low to moderate income, but you are only doing a project on Fourth Street, we technically don't have to qualify Fourth Street, because we can use the census data for your whole village to determine that, hey, it's likely that, you know, these people are also low to moderate income.
10:05:34 AM	Josh	Yeah, because we're at 52%.
10:05:38 AM	Estee	So, sometimes the state will look into that though. We've had, we've had a project denied before, and one of the reasonings was, well, maybe the beneficiaries weren't really low to moderate income. It was in a housing addition. And if you go on Google Maps and you look at the houses in that housing addition, it's a little fishy it could be. So, and that was with a competitive program. So, the competitive programs are very competitive. So that was an easy thing, in my opinion, for them to look at and dock us points on. So sometimes we will go ahead and do a second income survey to sample just our service area.
10:06:15 AM	Josh	Yeah, but if you are not doing houses in Graystone here in Bryan and it's normal housing in a normal town.
10:06:25 AM	Estee	Yeah, we try to minimize the need for income surveys as much as possible.
10:06:26 AM	Josh	Yeah, so, I just know, last time I was here, people were questioning whether that was the truth. And Dennis looked it up and he said, yeah, it is the truth, you guys do qualify for anything.
10:06:37 AM	Estee	Yeah. So, if your entire municipality is low to moderate income based on census, we can probably use that. And sometimes we'll email the state and say, can you make, are you going to let us use this for this specific service area? So yeah. And so, the income data that we use for that 51% is census data. So, it's the five-year American Community Survey census data. There's a link that we can send out after the meeting for you to be able to know if your, your service area is low to

		moderate income. So, there are Census Block Groups sometimes, like Bryan, for example, has multiple block groups within their city, but there's also a city-wide number. So, so we can look at some of the different block groups and things to put together income data that best fits, you know, your project's needs, and then if it doesn't fit, and we can make a determination that an income survey is needed, we can do that as well.
10:07:35 AM	Estee	So that's the national objective. There are technically two other national objectives that are used to qualify projects, but they're not very common. So, the second national objective is eliminating slum and blight. So that's for like demolition projects. The Land Bank has access to money for demolition, so it's likely not a good use of the commissioner allocation funds to, to use, you know, funds on those demo projects, because the Land Bank has some good resources now. The slum and blight national objective can also be used to qualify downtown building rehab projects, which is one of the programs. So that's the slum and blight national objective. The third national objective is urgent need. The urgent need national objective is really just reserved for natural disaster projects. So, we really don't, don't get into that either. So low to moderate income really is the main qualifying national objective that, that we use for the majority of our projects.
10:09:06 AM	Estee	So, after we know that you have an eligible activity, we've met a national objective, we have our project defined. We have to have a cost estimate. Now the cost estimate has to be from a certified professional, an engineer or an architect. It can't come from a contractor. It's got to be stamped by a certified engineer or architect. It's got to have their seal on it. It has to have a statement that indicates what the useful life of the project is. The minimum requirement is eight years. That's usually not an issue. The cost estimate also has to indicate that Davis Bacon wage rates were used to calculate the costs. Since these are federal funds, we have to follow Davis Bacon wage rates for all CDBG projects. Questions so far?
10:09:22 AM	Estee	So those are the main qualifiers for CDBG. So, the next, the next sheet in your packet discusses some of the main programs that we cover with CDBG. So, the first is the allocation program. This is not Williams County's allocation year. So last year was the allocation year. Next year will be the allocation year. Allocation happens every other year. Allocation are essentially reserved or guaranteed funds that the county will receive. So that will not happen this year, but it's good to keep in your mind for next year as you're planning your project. So typically, the allocation amounts are \$120,000 per county. The county commissioners can select up to two projects for allocation. So, this is not competitive. Like I said, it's pretty much reserve guaranteed funds. This is very broad for eligibility. Since it's not competitive, you can really submit just about anything, parks, public services, infrastructure. We see a lot of road improvements through the allocation program, or potentially unsuccessful previous critical projects, for example. So that will be happening next year, so keep that in the back of your mind as you're thinking about your projects in your communities.

10:10:44 AM	Estee	The critical infrastructure program is the next most common program that we deal with. So, this program you, a county can have up to three open projects at any given time. Open essentially means that the projects are ongoing right now. So critical, the construction amount is \$470,000. It's very competitive across the state. They usually get double the amount of requests that they have in funding. So, in order to make your application the most competitive that it can be, we're looking for documentation of criticality. So that means any documented health hazards that you have, any documented system failures that you have. Findings and orders from Ohio EPA would be good documentation to submit towards critical infrastructure programs. Documentation of boil advisories that you've had to issue for your communities, documentation of line breaks, lead lines, things like that. So, documentation is key here, and we're really trying to focus on addressing something that is truly a public health and safety hazard. So, not maintenance related projects. Roads, sidewalks, while those are eligible under critical infrastructure, they're just usually not as competitive as a lead water line for example.
10:12:14 AM	Estee	The next program is the residential public infrastructure program. This is an open cycle program. A county can have two open at any given time. The construction amount is \$720,000. There is a focus here on larger scale projects that are related to water quality. This is a one to one match. We usually don't run into that being an issue, though, because typically our RPIG projects well exceed double the funding. So, we're talking \$2 million, \$3 million major water related projects that we typically do here. So, if your project cost is less than 1.5 million, essentially, because the total amount is 750,000 for the grant, 720 goes to construction. So, if it's less than that 1.5 million, you're likely going to have to have some kind of local match committed to that. So, it's very competitive. You have to have a permit to install from Ohio EPA secured to submit the application. That's a required component. You can't be in progress of that, you have to have the actual permit to install already. So, this is open cycle. Pre-applications are open to be submitted in July, and then whenever the state gets to it and approves that pre-app, and whenever they open a full application, is the timeline. So typically, they'll open full applications in the fall, and then they're usually due sometime between November and February, just whenever they get to them. In general, after you submit any grant application, you can anticipate at least four months for them to review and award it. So that's been the typical timeline for this program in the past. That timeline also follows the downtown and flex programs that are listed here, because those are also open cycle program. So, pre-apps are due in July, then at some point we get to submit a full app, usually late fall, early first of the year.
10:14:22 AM	Ashley/Estee	So, does the pre-app get approved, and then you submit the full app? Estee: Yes. Ashley: Okay.
10:14:26 AM	Estee	So, they'll, they'll approve the pre-app first, and they usually do that pretty quickly in July, and then they'll open up a full application. I will say this last year probably isn't the best like model year, because they switch software for

		their application system. So, this year has been kind of a lag in a lot of things. So hopefully next year, some of those open cycle timelines will be a little bit better.
10:14:54 AM	Ashley	Can that residential public infrastructure be used for water and wastewater facilities?
10:15:02 AM	Estee	Yes. And documented health hazards are good for that too. Usually, new infrastructure is not the thing that gets funded here. Yeah. And as both for critical and residential public infrastructure, there's a focus, since we have to meet that national objective right of low to moderate income, there's a main focus on benefiting residents and not businesses. So, a business couldn't be the primary user, you know, of that infrastructure technically.
10:15:30 AM	Estee	So, the next two cycle or two programs, we've got the downtown program. This is, again, also an open cycle. This construction amount is up to \$225,000. It can be for up to three buildings in a downtown district. A few things about the downtown program. The, we can work directly with the villages on these the county commissioners technically don't have to be a part of the grant application. That's up to the county and the village to decide. It kind of simplifies it sometimes that the county doesn't have to be involved and we can just work directly with the village, but sometimes the village doesn't have capacity to be the grantee. So, but the downtown program, the village does have to be involved a little bit more than the other programs, because you have to pass a resolution saying that this is your downtown district. So, you have, we have to identify a map. It's really simple. We help you with the map and everything. Pass a resolution this is your downtown district. The second thing that you have to do is you have to pass a resolution that your downtown district is slum and blight. So, this helps us with the documentation needed for that slum and blight national objective. So, the slum and blight designation definition has changed. It used to be 50% it's now 70%. So, your village would have to pass a resolution to say that your downtown district is 70% slum and blight. In addition to that, you have to have an inspector, just an inspector, it doesn't say what kind of inspector, an inspector, sign a public facilities inventory, basically to support that 70% designation. So that's for the downtown district. You can apply for up to three buildings on that. You don't have to that's just the maximum. That \$225,000 is split between those three buildings. We kind of keep it up to the local municipality to determine what three buildings? Sometimes we'll have property owners approach us and say, what money do you have for downtown? And we'll inform them on this program, but we let them know that it's a strong relationship between the municipality. So, we've seen a couple different things where the property owners will approach us, we'll approach the municipality, and they say, yep, sounds good to us. And then we'll have property owners approach us, approach the municipality, and they'll say, we don't really want that property owner. We think we should open it up and let anybody apply. So that's, that's up to you and how you want to do that. We, MVPO does not, we don't dictate that. That is, that is on the municipality to help identify your three buildings. This is

		mainly for code compliance corrections, facade improvement. So, we'll do roofs, windows, HVAC, plumbing, electrical, all of those kinds of things to bring a building up to code. Really, the goal here would be that this is potentially already a business that's in operation that just needs some help maintaining or improving their building, or this is the last piece of a building, you know, correction that's needed to get a new business in the building. It's really not just to improve your building to sit empty. That's not going to be competitive. There's usually only about four of these downtowns that are awarded every year statewide. So, it's a very competitive program.
10:18:56 AM	Ashley	Is this a matching grant?
10:18:58 AM	Estee	Technically, no. There is no match required. The only program that requires a match is that RPIG, the residential public infrastructure. That doesn't mean that matched funds don't help make it competitive that way. So, they, the state has told us, technically, they don't take match into consideration for any of the programs. But you know, some of your programs are competitive at the county level, so the county commissioners may take matched funds into consideration.
10:19:23 AM	Ashley	Is it retroactive in any way?
10:19:30 AM	Estee/Ashley	The RPIG is not. Ashley: Or the downtown, I was mostly like the downtown. Estee: Oh, that could be, that could be helpful to support an application, yeah, to show what's been.
10:19:39 AM	Ashley	Like look, we've done all these things. It would be good if they could be reimbursed for some of them.
10:19:43 AM	Estee	You won't be able to be reimbursed. That's definitely not. Reimbursement is not gonna work well with those programs.
10:19:49 AM	Ashley/Estee	Like showing that we have done all these things, that would be more? Estee: Yep. That can help support. Ashley: We are going to use the money for? Estee: Yeah.
10:20:00 AM	Estee	Yep, that can help support questions on any of those programs, and we'll go over flex.
10:20:04 AM	Estee	The FLEX program is also an open cycle. This used to be the target of opportunity program for those of you that have been around for a while, the name has changed, it changed a couple years ago, but we'll still see target of opportunity, sometimes in some of our things. So, FLEX program is an open cycle. We submit the pre*app in July. The construction amount is \$225,000 as well. This is where, remember when I talked about the urgent need, national objective, if there's an urgent needs natural disaster, that's where these funds come out of. The other area that these funds usually assist with is to fill any gaps in financing, and specifically for projects that just don't fit any of these other categories. I, we've only ever done one FLEX application, and that was for a brownfield project. We already had brownfield money through the land bank secured, and we just needed some more with, to help with the match, so we

		applied for the flex grant for a brownfield remediation, because brownfield didn't fit in any of these other categories. So that's kind of the FLEX program. The, there are only usually, again, about four of these awarded throughout the state, but they do keep a little bit reserved for the case of natural disasters. So also, an open cycle with pre-aps due in July.
10:21:37 AM	Estee	So those are the most common programs that you all would be interested in pursuing. We, also under the CDBG umbrella, there are economic development resources for private business owners, so if you have a need in that area, Nikki Reese in our office is the contact person for those programs. The other program under the CDBG umbrella is the CHIP program, which is the Community Housing Improvement and Preservation. This is for private property home owners that are in need of rehab or repair to their home. So, Dottie and Liz in our office manage the CHIP program. So those, those additional programs are also under the CDBG umbrella, but I'm guessing you're out here on behalf of your villages or municipalities. So those are the other programs. This page is just some keywords, buzzwords that we use, that you may have questions about, and then we'll go over the timeline as well.
10:22:37 AM	Estee	So, the anticipated timeline is that we've got our public hearing now. We are hoping around March 18th, is when our municipalities will submit their projects to Maumee Valley Planning. Then after March 18th, we will present those projects to the commissioners. We usually have just an informal meeting with them during one of their regular sessions, talk about the projects, see if they want any additional information from the villages. I think last year you guys might have even went out and did some site visits at projects as well.
10:23:15 AM	BW	We did.
10:23:17 AM	Estee	So, we usually present that, and then that gives them time through March and April to kind of make informed decisions about what projects they are going to select. And then, typically in April or May, whenever they're ready and feel they have all the information, we'll do the formal second public hearing. That is where the announcement is essentially made for the project selection, for the application submission. So, end of May is when pre-applications are due for allocation and critical grants. We take care of that. And then in June is when the full application is due. They haven't announced the date yet. It's typically the second Wednesday in June, though. So that's when we'll be submitting full applications to the state for the allocation and the critical infrastructure programs the rest of those open cycles, again, July is when we submit the pre-app. We don't really detail a specific timeline for those because we just don't know. So, the rest of this timeline is specific to the allocation and critical, but for your case, it's really only critical because you don't have allocation funds this year.
10:24:24 AM	Estee	The state reviews those applications from June to August. They're supposed to let us know in September. It's been November the last couple years. So, following the award, we have to conduct an environmental review. We're usually pretty proactive about that, though, and just get it done in the summer.

		That way, once we have the award notice, we can get all the paperwork in in a row. And then following the award, we do that environmental review, or have it done before and anywhere from January to February, we usually submit the documentation for that environmental review to get what's called the release of funds. You cannot start anything on your project, including procurement, until we have that release of funds. You can put together your bid book. You can work with your engineer on the specs, but we cannot advertise for bidding until that release of funds has been received back from the state. And MVPO manages that process, so we keep you informed as soon as we know anything on the release of funds. And then we will do project implementation early 2027. The projects will have to be completed August 31st of 2028, for the projects that are submitted this June.
10:25:57 AM	Estee	So usually, you know, we're sitting here, it's January. If you have a project in mind, don't anticipate being able to do anything on that project for at least a year. That's typically the timeline for being able to do anything, including procurement. So, if you have a project that needs to happen by the end of this year, CDBG is not your program. If you have funding, other funding sources that have strict deadlines that include the end of the year, CDBG is probably not your program unless you can get an extension on those funding sources. OPWC is usually pretty flexible on their deadline for funding. EPA sources, not so much. ODOT sources, not so much. So, those are some timeline considerations. Lorenzo, do you want to go ahead and pass out the application?
10:26:25 AM	Estee	This is the application that we will ask for you to fill out and submit to us by that March 18th deadline. This is essentially just a really good bird's eye view of your project. If you've done other applications like OPWC or an ODOT application or an EPA application, and you feel like you have all of this information in other documents, just send us the other documents. I don't need you to waste your time to fill out my document. That's not necessary. We just need all the information in one way or another in our inbox around March 18th. So, the main components of this application, we talked about, what is your service area? We talked about what is the national objective in here. If you have questions on those, please reach out to us like today, tomorrow, next week, as soon as possible. I don't want you to invest all your time and energy and then on March 18th when we get this, we look at it and we say you actually don't meet a national objective. So, reach out to us now if you have a project in mind and you're not sure about the eligibility, or if you just want to confirm eligibility. The next page of the packet is about the project budget. Another really important part of CDBG is readiness to proceed. So, we have to show that we have all of the funds secured or encumbered for a project before we submit the application. So, we have to show that we have all of the funds secured or encumbered for a project before we submit the application. So, if you're waiting on funding from other agencies, that's okay. We just have to show that we submitted for it. Another form of this is usually the municipality fiscal officer will sign a certificate of available funds. So that is all included in this project budget information here. This is where we talk through the cost estimate as well. So,

		knowing your funding sources and making sure that we have documentation of that will be important. For the purpose of this and the March 18th deadline we recognize between the time you submit this in March and the time, if your project is selected, and we submit in June your cost estimate may change. So, it's okay if you don't want to get your fiscal officer to sign something by March 18th, we can collect that later. We just need to know where all the funds are coming from at this point, and we can work on specific documentation later.
10:28:55 AM	Estee	And then the last page is kind of just a description of the project, the criticality, documented health hazards, just additional information to help us form a project description.
10:29:05 AM	Estee	Questions on this? The front page does ask you to submit a couple additional documents to support your application. If you don't have those, or you need help getting those, let us know we're happy to help. They're pretty simple. Location and service area maps, some photos of the site, commitment letters for additional funding like we talked about. The income survey supporting documentation, we keep track of all that, so it's not likely that you have it all anyway, which is fine, but if we need an income survey, we just need to have that. Because we have to, we have to send all that into the state when we do an application. And then anything to help support your application for criticality and demonstrated need. Even screenshots of residents posting in your nosy neighbors Facebook page, for example, that can help. Any news stories that have been out there, that can help, just anything to show that there is a public need or want for the project to occur can help. Sometimes, another thing, I mean, villages will host like open Town Hall type meetings for residents to come in that can help. So, anything that is documented is really important for these applications. Questions so far?
10:30:32 AM	Estee	We have one more handout. This is kind of like a brief summary. Nothing's really brief in CDBG, but this is a little summary of just some extras, if you will. A little more qualitative of, of what a national objective is, what the award process is. This also lists a bullet point chart of the eligible activities on the front as well. So, what is typically eligible. I will say, or just stress, the bottom part of this, the award process. So, the county commissioners are the grantee to most of these funds. So, because they are the grantee, they are a party to the contract for your construction. So, you know if, once you get down the path of doing a CDBG application, if you're working with an engineer, that's something that they typically need to know if they're the ones preparing the bid documents, because the commissioners have to be named as a party to that contract. And also because of that, the commissioners have to approve everything related to fiscal so they have to approve change orders. They have to approve invoices. So, the commissioners have direct involvement in these projects in that way. That kind of is laid out in the award process, and again, it's in bold at the bottom, you can't begin procurement or construction until notified by us. That's just related to that release of funds that I was talking about.
10:32:04 AM	Estee	The next page gives us some more details about the cost estimates, what's required, and then there's the timeline as well. So, this is kind of an overview of

		our most common like questions or things that sometimes are missed by communities, is what, what this is. So, I think I covered all of the, the main information that I typically do. Are there questions?
10:32:30 AM	BW	How many open projects are there for the critical infrastructure?
10:32:35 AM	Estee	Good question. So, Bryan and Montpelier were both awarded a project last year. So those have not started. Pulaski, Pulaski, we are anticipating that it'll be done. So that would, that would leave one open spot for critical.
10:32:51 AM	BW	And residential?
10:32:56 AM	Estee	Residential public we submitted Edon's project. That's not been awarded yet. So, if that is awarded, one would be available for RPIG. If that is not awarded, then it would be two.
10:33:07 AM	BW	Thank you.
10:33:08 AM	Estee	You're welcome. Thank you, I forgot to mention those. And then your downtown I think you have two open downtown spots. FLEX isn't really, yeah, there's no cap on the FLEX.
10:33:23 AM	Josh	For the downtown you have to have 70% of your downtown that (inaudible) blight.
10:33:31 AM	BW	Yeah, slum or blight. That's pretty tough.
10:33:33 AM	Ashley	Is that open to like, can the community just say it's blight, like?
10:33:38 AM	Estee	You just have to have a resolution from your village council that says 70% is blight, and you have to have an inspector signing a form that says yep, it's true. So, there's an inspector.
10:33:49 AM	TR	I have been known to wear a hat. (Laughter).
10:33:55 AM	Estee	So, the other thing that, so the definition has changed, they haven't really released an updated policy notice on this. So, with the downtown, so, slum and blight, there's technically two designations under the slum and blight national objective. There's area slum and blight, and then there's spot slum and blight. So as the name implies area, we're addressing an area that slum and blight, spot is we're just focusing on a spot. So, for the downtown grant, if you had three buildings connected, we might be able to say this is a single spot slum and blight, and this spot is 70% slum and blight. I don't know yet, because we don't have the updated guidance. Typically, though, you've got three buildings in three different locations, which, that's what makes it area slum and blight. So, you may, you may be able to play with that a little bit if we have, if we can say it's spot slum and blight versus area, then we're only designating that that spot is slim and blight. So that could be, or if you only submit one building, which you technically can. I will say, in all of our applications that have been successful, they've all had three buildings. We've never submitted something with less than three buildings. So., I don't know if that really impacts the competitiveness of. I will also say, for whatever reason, NPO and like one other organization down in

		Columbus, seem to be the only ones that ever submit downtown grants. We've gotten every single one funded that we've submitted. Usually only four are awarded throughout the state. So, we're really good at it, or no one else is submitting, I don't know. (Laughter). Probably both.
10:35:36 AM	TR	That's great information, though, because when you said four, it's like, well, why waste your time? But, I mean, if you can pick on a certain spot and say, listen, we want to attack this area, I mean, that's.
10:35:46 AM	Estee	And the downtown grant, I mean, just it's, it's really important to be upfront with those building owners about the requirements, because they still have to pay Davis Bacon wage rates. They still have to work with an engineer or architect. They still have to get the stamped cost estimates. Sometimes that's not worth their time. Sometimes they're like, my buddy does roof work. He's just like, sometimes the cost of all the stuff isn't worth the amount.
10:36:10 AM	TR	Is Tyson King doing it now in Bryan? So, Tyson would be a good one to lean on to say hey Tyson, how's that working for you? Because he may say yeah, it's too much of a pain in the butt to do it. Estee: He might. TR: Will he say that? Today? (Laughter).
10:36:18 AM	Estee	Well, yes.
10:36:23 AM	Estee	So, Tyson, so, and why Tyson might say that is because his building was considered historic. So, he's had to do a lot of coordination with the State Historic Preservation Office. So, since these are federal funds, and we do an environmental review, there's a lot of coordination that we have to do on the back end, that we do behind the scenes, usually for our critical allocation. Everything's like, oh yeah, you're fine.
10:36:50 AM	Estee	Every once in a while, though, especially for downtown, the historic people like to get involved. So, that is a consideration because you have to do like, mitigation. So, he's had to pick out really specific things and products for his building. So that might not be worth.
10:37:10 AM	Ashley	What about, was the theater, was that an historical building too?
10:37:14 AM	Estee	Yes, they also had to do coordination.
10:37:20 AM	Ashley	Do you have any there weren't?
10:37:23 AM	Estee	That weren't historic? Deshler, the Village of Deshler in Henry County wasn't. Village of Antwerp in Paulding County wasn't. Actually, this was the first time I've run into that. But I've only been working here for four years.
10:37:36 AM	TR/Anthony	I wondered if like Jim's Gym would be, qualify. Anthony: Sure. TR: You know, something, when you look at that kind of area, I know we just did the tear down of that building, but you know, if you wanted to put a new face on that building or something. Or in Edon, I mean, we all some spots, but we might want to watch that historic and talk to Tyson and say, you know, know what to avoid.

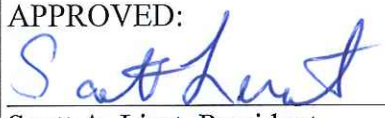
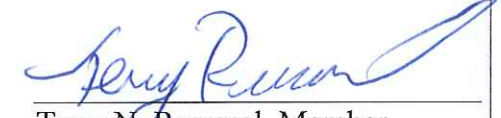
10:37:57 AM	Estee	Yeah. And a lot of it, I think, came down to, like, the architect and the engineer having to, like, figure out whatever. So, I don't know what kind of costs he's incurred because of that. And honestly, he might have had an obligation regardless. I don't know how that works. To comply with historic, is Bryan a historic? TR: Oh, I don't know. Estee: Does Bryan, do they have that designation?
10:38:22 AM	BW	Yeah, they do, but the (inaudible, several talking).
10:38:24 AM	TR	In certain areas, but not in that area. Not where Tyson's at.
10:38:29 AM	Estee	I was going to say sometime you might have an obligation to comply regardless, I don't know.
10:38:36 AM	TR	You don't really own the building, right? You're obligated because, just because you own it don't mean you really own it. The government does. I will say that on record.
10:38:45 AM	Estee	Other questions?
10:38:49 AM	TR	So, when we went into those criticals, we knew Montpelier, we knew Montpelier wasn't going to be started or closed hardly. But didn't we think that Bryan was going to be closed by now? Didn't they kind of sell us the fact that were going to hopefully close it?
10:39:04 AM	Estee	Bryan is ready to proceed, so they'll be able to open it, close it by the next cycle. But we don't even have a grant agreement for them to get started. So usually.
10:39:12 AM	Lorenzo	Didn't Montpelier?
10:39:15 AM	TR	Montpelier, Jason Rockey was very clear that that was going to, but I thought Bryan we somewhat selected it over West Unity because one, we asked West Unity to apply a different way. And Josh, that must have failed?
10:39:25 AM	Josh/TR	Yeah that fell through. TR: That fell through, okay. Josh: That was the RPIG and it was way, our project didn't even come close to the right amount.
10:39:34 AM	Lorenzo/Estee	You would have had to pay more (inaudible). Estee: Yeah, because it was a one-to-one match.
10:39:41 AM	TR	Okay, good information to know, because I know we kind of went out on a limb there and said, let's try this. But also keep you guys in mind for the next.
10:39:46 AM	Lorenzo	I also know in Montpelier they are planning to have construction done by October of this year. So that might open up the two spots.
10:39:54 AM	TR	We should have two next year.
10:39:57 AM	Estee	I anticipate both Bryan and Montpelier to be done by the end of the calendar year.
10:40:03 AM	TR	Well, and I think as we go forward with these, we need to get and I think last year we started it, if you're going to apply for it, make sure it's done as soon as

		feasibly possible. You know, the Pulaski one is scaring me a little bit. There's still a lot of dirt out there.
10:40:16 AM	Estee	They have until technically August, but we're trying to push for them to be done before.
10:40:22 AM	TR	They need to kick it in the butt.
10:40:29 AM	Lorenzo/Estee	They are planning on it. Estee: They started some and then they're. Lorenzo: They, like, split it in half. So, they started and.
10:40:35 AM	TR	I watched it. It goes back to they waited a long time to start. And then the weather moved in, which we knew was going to happen. And it's like when we are starting to award these because that just completely screws us out of that slot, which takes however many thousands of dollars out of the county when we don't fill those. Ed Kidston taught me that, and I've learned that. So, to stay on these people and get them done when they can get them done.
10:40:57 AM	Estee	And they were initially supposed to start that Pulaski back in like February, March? And then they didn't until.
10:41:06 AM	TR	Yeah, yeah, I remember.
10:41:09 AM	Estee	So, and part of that pressure, you know, needs to come from the township.
10:41:19 AM	TR	And the Commissioners. Yeah, I think we are going to start pulling a bigger role in that. If that fails us especially, we have to start driving those conversations and say, you know, if we're going to help award those and help decide it, and take that money out of somebody and not put it somewhere else that's huge.
10:41:36 AM	Estee	Yeah. Other questions?
10:41:37 AM	BW	Anybody else?
10:41:39 AM	TR	Great job. Thank you.
10:41:40 AM	Estee	So, we'll let you know. As we get projects in, we'll come back and.
10:41:46 AM	TR	I am shocked nine years later I almost understand what you are talking about now. (Laughter). It only took me nine years, but I think your paperwork's a lot better than we used to get. So, you do a great job.
10:41:54 AM	Josh	I do have one question. If we applied last year, do we need, and everything's the same, do we still need to re-apply?
10:42:01 AM	Estee	Just get us an updated cost estimate. Your cost estimate is probably going to change.
10:42:06 AM	Josh	It is probably going to go up a little bit. Yeah, okay. I didn't know if we need to do the full thing again.
10:42:11 AM	Estee	No, don't waste your time. Yeah, we'll look and make sure we have everything, and if we're missing something, we'll let you know.

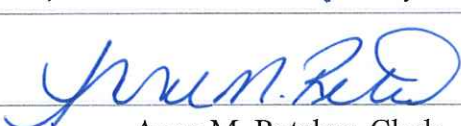
10:42:19 AM	Josh	It would be a miracle if they would say, oh no, it's the same.
10:42:23 AM	Estee	Yeah, get an updated cost estimate, and then if anything has changed about it, scope of work or anything like that. But yeah.
10:42:29 AM	Josh	Okay.
10:42:31 AM	Lorenzo	If you have any projects that you have in mind that that might not fit any of the programs right now, or maybe it'd be better as an allocation project next year, you can fill out the second page, if you want, and send it to us, just so that we have an idea of what projects are on the radar and, you know, just so we can be prepared. And if there are any other funding sources that come up.
10:42:55 AM	Ashley	Great idea.
10:43:00 AM	BW	Okay, with that, we have an 11:00?
10:43:04 AM	AR	Yeah, but you can adjourn since it's Kellie's meeting.
10:43:04 AM	BW	That's Kellie's meeting? Okay. Anything else to come before the Board this morning?
10:43:06 AM	TR	I have nothing.
10:43:07 AM	ADJOURNED	BW: Okay, then we are adjourned I think, there's no session on Thursday? AR: There's not. BW: Very good. Thank you everybody for coming. (Adjourned after the 11:00 Investment Advisory Board meeting with Kellie Gray, Williams County Treasurer.

WILLIAMS COUNTY COMMISSIONERS

APPROVED:

		
Scott A. Lirot, President	Bartley E. Westfall, Vice-President	Terry N. Rummel, Member

ATTEST:

	
Anne M. Retcher, Clerk	Robin R. Kemp, Deputy Clerk

RESOLUTION 26-0035

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
January 13, 2026

In the Matter of:
Approving Minutes from Regular Session

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, NIP Bartley E. Westfall, Yes Terry N. Rummel, Yes

Commissioner Rummel moved adoption of the following resolution:

THEREFORE, BE IT RESOLVED, that after review, the Williams County Commissioners hereby approve the minutes of Regular Session(s) held on January 8, 2026 as presented; and

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Westfall seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot,

Mr. Bartley E. Westfall, Yes

Mr. Terry N. Rummel, Yes

WILLIAMS COUNTY COMMISSIONERS

Not Present

[Signature]
President of the Board of Commissioners

[Signature]
Vice-Pres of the Board of Commissioners

[Signature]
Member of the Board of Commissioners

RESOLUTION 26-0036

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
January 13, 2026

In the Matter of:
Approve Agenda as Amended or Presented

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, N/P Bartley E. Westfall, Yes Terry N. Rummel, Yes

Commissioner Rummel moved adoption of the following resolution:

WHEREAS, Commission Staff, to the best of its ability, has prepared the agenda for the day, and

WHEREAS, the Board of County Commissioners has reviewed said agenda and find it to be satisfactory as presented or as officially amended on the record in open session; therefore

BE IT RESOLVED, that the Board of Williams County Commissioners hereby approves the agenda as amended or presented for today's date; and

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Westfall seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot,

Mr. Bartley E. Westfall, up

Mr. Terry N. Rummel, yes

WILLIAMS COUNTY COMMISSIONERS

Not Present

President of the Board of Commissioners

Vice-Pres of the Board of Commissioners

Member of the Board of Commissioners

RESOLUTION 26-0037

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
January 13, 2026

In the Matter of:
Approving Payment of Bills

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, NIP Bartley E. Westfall, Yes Terry N. Rummel, Yes

Commissioner Rummel moved adoption of the following resolution:

WHEREAS, the Williams County Auditor certifies that the money for the credit of the bills listed on the Disbursement List is in the Treasury for the credit of the Funds from which they are to be paid, and is not appropriated for any other purpose; therefore

BE IT RESOLVED, that the Board of Williams County Commissioners hereby approve the payment of bills as submitted; and

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Westfall seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot,

Mr. Bartley E. Westfall, Yes

Mr. Terry N. Rummel, Yes

WILLIAMS COUNTY COMMISSIONERS

Not Present

President of the Board of Commissioners

Vice-Pres of the Board of Commissioners

Member of the Board of Commissioners

RESOLUTION 26-0038

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
January 13, 2026

In the Matter of:
Supplemental Appropriation(s)

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, NLP Bartley E. Westfall, Yes Terry N. Rummel, Yes

Commissioner Rummel moved adoption of the following resolution:

BE IT RESOLVED, by the Board of Williams County Commissioners that we hereby approve Vickie L. Grimm, Williams County Auditor to create new lines and make supplemental appropriation(s) from and to the following funds:

Department: Williams County Common Pleas Court

From: 2032 Unappropriated \$10,443.88

To: 2032-41-101-502500 CCI - Insurance \$10,443.88

Reason: Payment of health insurance 2026 for PO Logan DeWitt

From: 2075 Special Projects – Unappropriated \$500.00

To: 2075-41-170-509000 Special Projects – Other Expense \$500.00

Reason: Retirement parties for Linda McDonald and Andrew Kaufman

Department: Williams County Dog & Kennel

From: 2000-44-210-506000 Contract Services \$1,620.00

To: 2000-44-210-506100 Dues-Subscriptions-Membership-Lic \$1,620.00

Reason: To appropriately classify expense for software subscription

Department: Williams County Engineer

From: 2069-43-246-506030 Repairs - Equipment \$160.00

To: 2069-43-246-506001 Lab Costs (NEW) \$160.00

Reason: Water testing

From: 5007-56-247-506000 Contract Services \$650.00

To: 5007-56-247-506100 Memberships/Dues/Subscriptions/Lic \$650.00

Reason: Sanitary billing software

Department: Williams County Sheriff's Office

From: 2030 Unappropriated \$1,863.00

To: 2030-42-400-509000 Other Expense \$1,863.00

Reason: PBT Intoxillizers

Commissioner Wistfall seconded the motion.

Not Present

Vice-Pres of the Board of Commissioners

Member of the Board of Commissioners

RESOLUTION 26-0039

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
January 13, 2026

In the Matter of
Entering into a Wellness Grant
Agreement

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, NIP Bartley E. Westfall, Yes Terry N. Rummel, Yes

Commissioner Rummel moved adoption of the following resolution:

WHEREAS, on January 9, 2026, a 2026 CEBCO Wellness Grant Agreement between County Employee Benefits Consortium of Ohio (CEBCO) and Williams County Board of Commissioners was submitted for the provision of grant funds in the amount of \$12,160.00 to promote wellness for 2026; therefore

BE IT RESOLVED, by the Board of Williams County Commissioners that we do hereby approve the 2026 Wellness Grant Agreement as set forth above. A copy of the Agreement will be on file in the Williams County Commissioners' Office; therefore

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Westfall seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot,

Mr. Bartley E. Westfall, Yes

Mr. Terry N. Rummel, Yes

WILLIAMS COUNTY COMMISSIONERS

Not Present

President of the Board of Commissioners

Vice-Pres of the Board of Commissioners

Member of the Board of Commissioners

RESOLUTION 26-0040

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
January 13, 2026

In the Matter of
Revision of the Personnel Policy and Procedure
Manual of the Williams County PPM - Sick Leave

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, NIP Bartley E. Westfall, Yes Terry N. Rummel, Yes

Commissioner Rummel moved adoption of the following resolution:

WHEREAS, upon the approval of the Williams County PPM on April 17, 2025 (Resolution 25-0184), Section 5.01 A. Accrual: was inadvertently modified and this was not the intent of the Board that was working on the PPM;

WHEREAS: it is requested that Section 5.01 A. Accrual be reinstated back to the original policy prior to April 17, 2025 with a slight modification as follows:

Accrual: All employees, regardless of employment status, accrue sick leave at the rate of 0.0575 hours for each hour in active pay status, including holiday pay; however, overtime hours do not accrue sick leave. Pro-rated based on hours worked. Example: Employees who work eighty (80) hours per biweekly pay period will accrue 4.6 hours of sick leave per pay period, resulting in a maximum annual accrual of approximately 120 hours. Sick leave is not earned during any unpaid leave of absence or when an employee is absent without approved leave. Employees may accumulate and carry over all earned sick leave without limitation.

WHEREAS, the above has been reviewed and approved by those departments who have adopted the Williams County Appointing Authority Policy and Procedure Manual Williams County;

THEREFORE BE IT RESOLVED, by the Board of Williams County Commissioners that we do hereby approve and adopt Section 5.01 A as mentioned above effective December 28, 2025. Each Appointing Authority will be responsible to update the previously issued Personnel Policy and Procedure Manuals and therefore;

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Westfall seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot, _____

Mr. Bartley E. Westfall, yes

Mr. Terry N. Rummel, yes

WILLIAMS COUNTY COMMISSIONERS

Not Present

President of the Board of Commissioners

[Signature]
Vice-Pres of the Board of Commissioners

[Signature]
Member of the Board of Commissioners

RESOLUTION 26-0041

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
January 13, 2026

In the Matter of
Land Bank Voting Members

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, NIP Bartley E. Westfall, Yes Terry N. Rummel, Yes

Commissioner Rummel moved adoption of the following resolution:

WHEREAS, on January 6, 2026 Resolution 26-0007 was passed appointing the Commissioners to various boards and committees for the 2026 year. It stated that Commissioner Rummel and Commissioner Westfall had voting rights for 2026;

WHEREAS, Commissioner Rummel has requested to give Commissioner Lirot his voting rights;

THEREFORE BE IT RESOLVED, by the Board of Williams County Commissioners that the following members have voting rights when it comes to the Williams County Land Bank in 2026:

Commissioner Westfall and Commissioner Lirot
and therefore;

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Westfall seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot,

Mr. Bartley E. Westfall, Yes

Mr. Terry N. Rummel, Yes

WILLIAMS COUNTY COMMISSIONERS

Not Present

President of the Board of Commissioners

Vice-Pres of the Board of Commissioners

Member of the Board of Commissioners

RESOLUTION 26-0042

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
January 13, 2026

In the Matter of
Entering into an Agreement and
Notice to Proceed

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, NIP Bartley E. Westfall, Yes Terry N. Rummel, Yes

Commissioner Rummel moved adoption of the following resolution:

WHEREAS, Resolution 25-0540 was passed on December 11, 2025 accepting and awarding Project 9-2025 – 2025 Wil-Cr 11 0.96 Bridge Deck Replacement to Zachrich Construction Inc.; and,

WHEREAS, an Agreement between Owner and Contractor for Project 9-2025 between Williams County Commissioners and RG Zachrich Construction was submitted to the Board of Commissioners at a cost not to exceed \$870,322.51; therefore,

WHEREAS, a Notice to Proceed for Project 9-2025 between Williams County Commissioners and RG Zachrich Construction was submitted to the Board of Commissioners with the substantial completion of June 12, 2026; therefore,

BE IT RESOLVED, by the Board of Williams County Commissioners we do hereby approve the Agreement between Owner and Contractor and Notice to Proceed as set forth above and attached hereto. A copy of the agreement and Notice will be on file with Williams County Engineer's Office; therefore

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Westfall seconded the motion.

WILLIAMS COUNTY COMMISSIONERS

Not Present

President of the Board of Commissioners

Vice-Pres of the Board of Commissioners

Member of the Board of Commissioners

ITEM 00500

Agreement Between Owner and Contractor

THIS AGREEMENT is dated as of the 15 day of December the year **2025**, by and between, **Williams County Commissioners** (hereinafter called OWNER), and Zachrich Construction Inc., (hereinafter called CONTRACTOR). OWNER and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

Article 1. Work

CONTRACTOR shall complete all Work as specified or indicated in the Contract Documents. The Work is described as follows:

WIL-CR 16 0.96 BRIDGE REPLACEMENT (16700 CR 11)

The Project for which the Work under Contract Documents may be the whole or only a part is generally described as follows:

Bridge Deck Replacement and Updates PID 113921 PROJECT #9-2025

Article 2. Engineer

The Project Engineer shall be:

The Williams County Engineer

who is hereinafter called ENGINEER and who is to act as OWNER's representative, assume all duties and responsibilities and have the rights and authority assigned to ENGINEER in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

Article 3. Contract Times

- 3.1 The Work will be substantially completed by: **June 12, 2026**
The Project will reach final completion by: **June 26, 2026**

3.2 Liquidated Damages. OWNER and CONTRACTOR recognize that time is of the essence of this Agreement and that OWNER will suffer financial loss if the Work is not completed within the times specified in paragraph 3.1 above, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. They also recognize the delays, expense and difficulties involved in proving the actual loss suffered by OWNER if the Work is not completed on time. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) see Table 108.07-1 "Schedule of Liquidated Damages" in Ohio Department of Transportation, Construction and Materials Specifications, 2023.

Article 4. Contract Price

OWNER shall pay CONTRACTOR for completion of the Work in accordance with the Contract Documents an amount in current funds equal to the sum of the amounts determined pursuant to paragraph 4.1 below:

ITEM 00500

Agreement Between Owner and Contractor

4.1 See Item 00300 for Contractors unit price bid price, for a total base bid of \$ 870,322.51. Estimated quantities are not guaranteed, and determinations of actual quantities and classification are to be made by ENGINEER.

Article 5. Payment Procedures

CONTRACTOR shall submit Applications for Payment on a monthly basis. Applications for Payment will be processed by ENGINEER as provided in the General Conditions.

5.1 Progress Payments; Retainage. OWNER shall make progress payments on account of the Contract Price on the basis of CONTRACTOR's Applications for Payment as recommended by ENGINEER, on or about the 20th day each month during construction as provided in paragraphs 5.1.1 and 5.1.2 below. All such payments will be subject to Unit Price Work based on the number of units completed.

5.1.1 For Cost of Work: Progress payments on account of the Cost of the Work will be made.

5.1.2 Progress payments will be made in an amount equal to the Units or Percentage completed, but, in each case, less the aggregate of payments previously made and less such amounts as ENGINEER shall determine, or OWNER may withhold, 0% of ALL work completed up to 00% completion of the contract amount.

5.1.3 OWNER may pay 75% of ALL stored materials. (2023 CMS – 109.10)

Article 6. Contractor's Representations

In order to induce OWNER to enter into this Agreement CONTRACTOR makes the following representations:

6.1 CONTRACTOR has examined and carefully studied the Contract Documents (including the Addenda listed in paragraph 13) and the other related data identified in Bidding Documents including "technical data."

6.2 CONTRACTOR has visited the site and become familiar with and is satisfied as to the general, local and site conditions that may affect cost, progress, performance or furnishing of the Work.

6.3 CONTRACTOR is familiar with and is satisfied as to all federal, state and local laws and regulations that may affect cost, progress, performance and furnishing of the Work.

6.4 CONTRACTOR has carefully studied all reports of explorations and tests of subsurface conditions at or contiguous to the site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the site been identified in the Supplementary Conditions. CONTRACTOR acknowledges that such reports and drawings are not Contract Documents and may not be complete for CONTRACTOR's purposes. CONTRACTOR acknowledges that OWNER and ENGINEER do not assume responsibility for the accuracy or completeness of information and data shown or indicated in the Contract Documents with respect to Underground Facilities at or contiguous to the site. CONTRACTOR has obtained and carefully studied (or assumes responsibility for having done so) all such additional supplementary examinations, investigations, explorations, tests, studies and data concerning conditions (surface, subsurface and Underground Facilities) at or contiguous to the site or otherwise which may affect cost, progress, performance or furnishing of the Work or which relate to any aspect of the means, methods, techniques, sequences and procedures of construction to be employed by CONTRACTOR and safety precautions and programs incident thereto. CONTRACTOR does not consider that any additional examinations, investigations, explorations, tests, studies or data are necessary for the performance and furnishing of the Work at the Contract Price, within the Contract Times and in

Agreement Between Owner and Contractor

accordance with the other terms and conditions of the Contract Documents.

6.5 CONTRACTOR is aware of the general nature of work to be performed by OWNER and others at the site that relates to the Work as indicated in the Contract Documents.

6.6 CONTRACTOR has correlated the information known to CONTRACTOR, information and observations obtained from visits to the site, reports and drawings identified in the Contract Documents and all additional examinations, investigations, explorations, tests, studies and data with the Contract Documents.

6.7 CONTRACTOR has given ENGINEER written notice of all conflicts, errors, ambiguities or discrepancies that CONTRACTOR has discovered in the Contract Documents and the written resolution thereof by ENGINEER is acceptable to CONTRACTOR, and the Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

Article 7. Accounting Records

CONTRACTOR shall check all materials, equipment and labor entering into the Work and shall keep such full and detailed accounts as may be necessary for proper financial management under this Agreement, and the accounting methods shall be satisfactory to OWNER. OWNER shall be afforded access to all CONTRACTOR's records, books, correspondence, instructions, drawings, receipts, vouchers, memoranda and similar data relating to the Cost of the Work and CONTRACTOR's fee. CONTRACTOR shall preserve all such documents for a period of three years after the final payment by OWNER.

Article 8. Contract Documents

The Contract Documents which comprise the entire agreement between OWNER and CONTRACTOR concerning the Work consist of the following:

8.1 This Agreement (ITEM 00500).

8.2 Legal Notice (ITEM 00025)

8.3 Project Manual, Including prevailing wages

8.4 Drawings (Construction Drawings)

8.5 CONTRACTOR's Bid (ITEM 00300)

8.6 Ohio Department of Transportation, Construction and Material Specifications, 2023.

8.7 The following which may be delivered or issued after the Effective Date of the Agreement and are not attached hereto:

All Written Amendments and other documents amending, modifying or supplementing the Contract Documents

There are no Contract Documents other than those listed above in Article 8. Contract Documents may only be amended, modified or supplemented as provided in the Contract Documents.

ITEM 00500

Agreement Between Owner and Contractor

Article 9. Miscellaneous

9.1 Terms used in this Agreement, which are defined in 100 General Provisions, Ohio Department of Transportation, Construction and Material Specification, 2023.

9.2 No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation; moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

9.3 OWNER and CONTRACTOR each binds itself, its partners, successors and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect to all covenants, agreements and obligations contained in the Contract Documents.

9.4 Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon OWNER and CONTRACTOR, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

IN WITNESS WHEREOF, OWNER and CONTRACTOR have signed this Agreement in triplicate. One counterpart each has been delivered to OWNER, CONTRACTOR and ENGINEER. All portions of the Contract Documents have been signed, initiated or identified by OWNER and CONTRACTOR or identified by ENGINEER on their behalf

_____ Williams County Commissioners (OWNER) Not Present _____ President _____ Vice President _____ Member	_____ RG Zachrich Construction Inc (CONTRACTOR) _____ (AUTHORIZED SIGNATURE) President (TITLE) _____ Agent for service of process: _____ (If CONTRACTOR is a corporation, (Attach evidence of authority to sign).
--	--

CERTIFICATE OF OWNER'S ATTORNEY

I, the undersigned Williams County Prosecutor, the duly authorized and acting legal representative of Williams County Commissioners do hereby approve this document as to form.

_____ Katherine J. Zartman, Williams County Prosecutor	_____ 1-12-26 Date
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END OF ITEM

ITEM 00420
Notice To Proceed

TO: Zachrich Construction Inc.

Dated: December 11, 2025

PROJECT NAME: **WIL-CR 16 0.96 BRIDGE REPLACEMENT (16700 CR 11)**
PID 113921
Project #9-2025

You are notified that the Contract Times under the above contract will commence to run on Date of "Notice to Proceed". By that date, you are to start performing your obligations under the Contract Documents. In accordance with Article 3 of the Agreement the date of Substantial Completion is **June 12, 2026**, and the date of Final Completion is **June 26, 2026**.

Before you may start any Work at the site, you and Owner must each deliver to the other (with copies to ENGINEER and other identified additional insureds) certificates of insurance which each is required to purchase and maintain in accordance with the Contract Documents.

Also, before you may start any Work at the site, you must:
(Add other requirements)

ATTEND PRE-CONSTRUCTION MEETING & SUBMIT PRECONSTRUCTION DOCUMENTS.

There will be a Preconstruction Meeting after the first of
of the year when ODOT is available. Will be notified at
that time.

ACCEPTANCE OF AWARD

Williams County Commissioners

(OWNER)

Not Present

President

Vice President

Member

BG Zachrich Construction Inc

(CONTRACTOR)

(AUTHORIZED SIGNATURE)

President

(TITLE)

END OF ITEM

RESOLUTION 26-0043

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
January 13, 2026

In the Matter of
Re-affirm the Appointments to the Williams County
Transportation Improvement District Board of Trustees

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, NIP Bartley E. Westfall, Yes Terry N. Rummel, Yes

Commissioner Rummel moved adoption of the following resolution:

WHEREAS, on August 10, 2015, the Board of Williams County Commissioners passed Resolution 15-0517 authorizing the creation of the Williams County Transportation Improvement District (WCTID) following ORC 5540.02(C)(2); and

WHEREAS, on March 7, 2019 and January 18, 2024, the Board of Williams County Commissioners passed Resolution 19-0086 and then Resolution 24-0047 appointing members to the Williams County Transportation Improvement District (WCTID); and

WHEREAS, on January 9, 2025, the Williams County Engineer, Todd Roth submitted a letter requesting the current members be reappointed to serve another two years per ORC 5540.02 (D) the members are as follows:

The Williams County Engineer
The Williams County Auditor
The Williams County Economic Development Director
Two At-Large Citizens from Williams County

NOW, THEREFORE, BE IT RESOLVED, by the Board of Williams County Commissioners that we do hereby re-affirm the appointment of the following members to serve on the Board of Trustees for the WCTID for another two years (2026-2027) per ORC 5540.02 (D):

Todd Roth, Williams County Engineer
Vickie Grimm, Williams County Auditor
Ashley Epling, Williams County Economic Development Director
Brian Wieland, At-Large Member
Jason Rockey, At-Large Member

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Westfall seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot, —

Mr. Bartley E. Westfall, Yes

Mr. Terry N. Rummel, YES

WILLIAMS COUNTY COMMISSIONERS

Not Present

[Signature]
President of the Board of Commissioners

[Signature]
Vice-Pres of the Board of Commissioners

[Signature]
Member of the Board of Commissioners

RESOLUTION 26-0044

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
January 13, 2026

In the Matter of
Acknowledging and Accepting Funding

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, NIP Bartley E. Westfall, Yes Terry N. Rummel, Yes

Commissioner Rummel moved adoption of the following resolution:

WHEREAS, on January 5, 2026, Sarah Stubblefield, Director of the Williams County Department of Aging provided a copy of the attached letter and Partner Funding Agreement;

WHEREAS, Parkview Bryan Hospital's Community Health Improvement program is designed to provide effective and innovative methods of improving the health of our community, particular for the underserved. The hospital is pleased to partner with the Williams County Department of Aging to provide 2026 funding in the amount of \$10,000.00 for the Williams County Department of Aging Nutrition Program; and

WHEREAS, Sarah Stubblefield, submitted to the Board the 2026 Community Health Improvement – Partner Funding Agreement with a contribution of \$10,000, which will be paid on a quarterly basis; Timeframe: January 1, 2026 to December 31, 2026; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Williams County Commissioners that we do hereby approve the agreement as set forth above and attached hereto. A copy of the agreement will be on file with the Williams County Department of Aging's Office; therefore

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Westfall seconded the motion.

WILLIAMS COUNTY COMMISSIONERS

Not Present

President of the Board of Commissioners

Vice-Pres of the Board of Commissioners

Member of the Board of Commissioners



PARKVIEW

COMMUNITY HEALTH IMPROVEMENT

December 30, 2025

Williams County Department of Aging
Attn: Sarah Stubblefield
1425 E. High St.
Bryan, OH 43506

Dear Sarah,

Parkview Bryan Hospital's Community Health Improvement program is designed to provide effective and innovative methods of improving the health of our community, particularly for the underserved. The hospital does this through developing health initiatives and collaborating with community health partners. The hospital is pleased to partner with *the Williams County Department of Aging* to provide 2026 funding in the amount of \$10,000 for the *Williams County Department of Aging Nutrition program*. Please consider this donation to be restricted to that purpose. Funding will be dispersed in a one-time installment.

To fulfill the requirements related to this funding, we ask that your organization please read, sign, and return the enclosed 2026 Community Health Improvement Partner Funding Agreement. Please keep a copy for your files.

As a valued health partner, please keep us abreast of program innovation. We would also appreciate your thoughts and ideas on ways we can work proactively together to further our partnership.

We are pleased to be able to support your organization and look forward to partnering with you to improve the health of our community. If you have any questions or concerns, please contact Sara at sara.dye@parkview.com.

Kind Regards,

Chad Tinkel, MHA, CBA
Market President of Parkview Health Ohio

Sara Dye
Community Health Improvement



PARKVIEW

COMMUNITY HEALTH

2026 Community Health Improvement

Partner Funding Agreement

Organization: William County Department of Aging

Contact Person: Sarah Stubblefield

Address: 1425 E. High St.

City/State/Zip: Bryan, OH 43506

Phone Number #: 419-633-4317

Contribution: \$ 10,000

Timeframe: January 1, 2026 to December 31, 2026

Description of Program Funding: Funding will be used to support the Williams County Department of Aging Nutrition Program.

The contribution for your organization or program is contingent upon your agreement to comply with the following guidelines:

- Publicity.** Parkview may request representatives of the Organization to participate in media opportunities to publicize the health partnership and program outcomes or to be featured in Parkview's publications, advertisements or other publicity opportunities. Parkview may name Organization in Public announcements.
- Contribution.** A cash contribution in the amount of \$10,000 will be made upon receipt of this signed Agreement. The remainder of the contribution will be paid on a quarterly basis. Funding is contingent upon timely submission of satisfactory progress reports. A minimum of a 6-month and a 12-month progress report is required.
- Program.** The Contribution shall be used for the Program as stated in this Agreement unless prior written approval is received from Parkview. We may require you to refund the Contribution if you improperly expend any portion of the Contribution. Also, we may require you to refund the Contribution if you fail to fulfill mutually agreed upon promises you have made in this Agreement.
- Termination.** Parkview may terminate this Agreement if you improperly expend funds that you are provided under this Agreement or you fail to fulfill mutually agreed upon Program objectives or promises. Parkview also may terminate this Agreement if there are adverse changes in your business circumstances, including tax-exempt status, capacity, or fiscal stability. If this Agreement is terminated, you will promptly return to us a total amount equal to all improperly expended funds plus all unexpended funds.
- Reporting.** The Organization will submit written progress and expenditure reports including evaluation of Program's overall success. Parkview has the right to request and receive financial reports from time to time.
- Other Requirement.** The Organization will be required to have the appropriate representatives attend program/project outcome-based training.
- Recognition.** Parkview shall be given recognition such as "Funded by Parkview Bryan Hospital's Community Health Improvement Program" on program brochures and in other publications for the organization in which donors are recognized. Parkview shall be recognized as a partner at the Organization's fundraising event(s) during the funding year.
- Trademarks.** Neither party may use the other's name, logo, (or program name), or any of its other trademarks without first obtaining the other's written approval. To obtain the official Parkview logo or for other media assistance, please contact Joanie Mooradd, Senior Brand Leader, at Joanie.Mooradd@parkview.com.
- Indemnification.** To the maximum extent permitted by law, Organization agree to indemnify and hold Parkview and all of its officers, directors, employees, and affiliates harmless from and against all liability, damage or expense (including reasonable attorneys' fees) which Parkview may incur as a result of your acts or omissions, or those of any of your employees, consultants, contractors or agents, in connection with the Program or any breach by you of this Agreement.
- Assignment.** Except as expressly permitted under the Agreement, you shall not assign this Agreement or subcontract work in connection with the Program without Parkview's prior written approval. All permitted subcontract agreements entered into between you and any subcontractor in connection with this Contribution must obligate the subcontractor to comply with the terms of the Agreement and act in a manner consistent with this Agreement.
- Entire Agreement.** This Agreement is the entire agreement between the Parties and may be modified only in a written document that has been signed by both Parkview and Organization.

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READ AND AGREED TO:



PARKVIEW

COMMUNITY HEALTH

2026 Community Health Improvement

Partner Funding Agreement

By (signature):

Date:

1-13-26

Print Name:

Barthley E. Wutzell

Title:

V-P, Bd of Commissioners

Williams County Department of Aging – Partner Funding Agreement

WILLIAMS COUNTY PROSECUTOR

This Agreement is approved as to form, with deletion of any indemnity clauses and attorney fee provisions in accordance with Ohio Attorney General Opinions 99-049 and 2005-007.

Katherine J. Zartman, Williams County Prosecutor

1-12-26

Date

RESOLUTION 26-0045

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
January 13, 2026

In the Matter of
Approving Funding Award

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, NIP Bartley E. Westfall, Yes Terry N. Rummel, Yes

Commissioner Rummel moved adoption of the following resolution:

WHEREAS, on January 12, 2026, Williams County Department of Aging submitted to the Williams County Commissioners a PY2026 Funding Award and Agreement from the Area Office on Aging dedicated to the Older Americans Act Program in the total award amount of \$172,290.33; Term: January 1, 2026 through December 31, 2026; therefore

BE IT RESOLVED, by the Board of Williams County Commissioners we do hereby approve the FY2025 Funding Award as set forth above. A copy of the Funding Award and Agreement will be on file with Williams County Department of Aging; therefore

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Westfall seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot,

Mr. Bartley E. Westfall, Yes

Mr. Terry N. Rummel, Yes

WILLIAMS COUNTY COMMISSIONERS

Not Present

[Signature]
President of the Board of Commissioners

[Signature]
Vice-Pres of the Board of Commissioners

[Signature]
Member of the Board of Commissioners

RESOLUTION 26-0046

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
January 13, 2026

In the Matter of
Entering into an IV-E Contract

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Scott A. Lirot, NIP Bartley E. Westfall, Yes Terry N. Rummel, Yes

Commissioner Rummel moved adoption of the following resolution:

WHEREAS, on January 13, 2026 Williams County Department of Job & Family Services submitted to the Williams County Commissioners an agreement between Williams County Department of Job and Family Services and OhioMHAS – Keystone Richland Center, LLC dba Foundations for Living for Title IV-E Agencies and Providers for the Provision of Child Placement. Maximum Amount Payable under this contract is \$5,000.00 (2057-45-303-506001); Term: January 1, 2026 through June 30, 2026; therefore,

BE IT RESOLVED, by the Board of Williams County Commissioners we do hereby approve the IV-E Contract as set forth above. A copy of the agreement will be on file with Williams County Job & Family Services; therefore

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Westfall seconded the motion.

The vote upon adoption resulted as follows:

Mr. Scott A. Lirot,

Mr. Bartley E. Westfall, Yes

Mr. Terry N. Rummel, Yes

WILLIAMS COUNTY COMMISSIONERS

Not Present

President of the Board of Commissioners

Vice-Pres of the Board of Commissioners

Member of the Board of Commissioners

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